

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
EDUCATIONAL LEADERSHIP AND POLICY STUDIES DEPARTMENT**

COMPREHENSIVE EXAMINATION RUBRIC

Pass: The results of the test provide evidence that the student has a satisfactory degree of knowledge of factors covered in the test.

Questionable: The results of the test provide evidence that the student's knowledge from the test is questionable and should be reviewed by at least three professors.

Fail: The results do not provide evidence of knowledge and application in the field.

FACTOR	AREAS ADDRESSED	PASS	NO PASS
<ul style="list-style-type: none"> • School Law • Business and Financial Aspects of Educational Administration 	<i>Objective exam</i>	Students had 75 percent or more correct on each	Students scored 74 percent or below
<i>Essay Response</i> <ul style="list-style-type: none"> • General Administration • Organization and Administration of Elementary, Secondary, & Special Education or Higher Education • Curriculum & Supervision 	I. Format	<ul style="list-style-type: none"> • Multiple paragraphing is used for narrative with good structure • Vocabulary, sentence structure, tone & fluency contribute to effectiveness 	<ul style="list-style-type: none"> • Paragraphs not fully developed • Writer off-topic; little sequence • Paragraphs show little regard to punctuation, grammar, depth and complexity; difficult to read
	II. Responds to all parts of the question	<ul style="list-style-type: none"> • Writer addresses all parts of the topic and presents a complete and comprehensive answer • Writer communicates points clearly at a standard of writing and thought expected of a graduate student and Master's degree candidate 	<ul style="list-style-type: none"> • Some parts of topic not addressed • Lacks organization of thought • Lacks unity and coherence • Lacks evidence and examples • Depth of understanding not demonstrated
	III. Content	<ul style="list-style-type: none"> • Writer expresses knowledge and understanding of the topic as well as evidence of application • Writer makes reference to current trends and concepts in the literature • Appropriate use of content vocabulary is evident in the writing • References writers/researchers from the field 	<ul style="list-style-type: none"> • Lacks evidence of knowledge, understanding and application of topic • Use of content vocabulary is inappropriate or lacking • Fails to provide evidence of knowledge of authorities in the subject