

**CLEAR LEVEL II
EDUCATION SPECIALIST CREDENTIAL
in
MILD/MODERATE DISABILITIES,
MODERATE/SEVERE DISABILITIES,
DEAF AND HARD OF HEARING, and
EARLY CHILDHOOD SPECIAL EDUCATION**

CREDENTIAL OFFICE ROOM E103

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CLEAR LEVEL II EDUCATION SPECIALIST CREDENTIAL

California has a two-tier credential structure for Education Specialist Credentials. A Preliminary Level I Education Specialist Credential that is valid for five years is the first document issued after an individual meets basic credential requirements. The Clear Level II Education Specialist Clear Credential is issued when all credential requirements have been met for the second tier. Program changes are anticipated for Fall 2010.

This program is designed for candidates seeking a Clear Level II Education Specialist Credential who hold a valid Preliminary Level I Education Specialist Credential. The program leads to completion of a Clear Level II Education Specialist Credential with specialization areas in Mild/Moderate Disabilities, Moderate/Severe Disabilities, Deaf and Hard of Hearing, and Early Childhood Special Education. This program includes a two-year induction period and must be completed within five years.

The Level II program is designed to assist new teachers in the application of their Preliminary Level I preparation to the demands of professional positions while also fostering advanced skills and knowledge. In accordance with the Commission on Teacher Credentialing (CTC), the Level II program includes academic requirements, an individualized induction plan with a support component, and an option to allow some requirements to be met with non-university activities.

The purpose of the Level II Program is to provide a mechanism for the successful induction of a new professional. This requires collaboration and shared responsibility among the candidate, university advisor and the employer designated support provider. The emphasis of the professional preparation program is to move Education Specialists beyond the functional aspects of teaching to more advanced knowledge and reflective thinking about their role in providing effective instruction and an environment for student success. Research on teacher education indicates that a successful induction program supports teacher retention and improves job satisfaction.

All candidates completing Preliminary Level I preparation programs in California must complete a Clear Level II Education Specialist Credential program within five years of the date of issuance of the Preliminary Level I Credential. Procedures for admission to that program are available through the Credential Office (CO) in the Student Information Offices, ED103. The Preliminary program will change in the next year. It is recommended that those completing their Level I under the current program apply to and complete the current Level II program.

ADMISSION REQUIREMENTS

The minimum requirements for admission include:

1. Submission of a complete Credential Admission Application Packet.
2. A Grade Point Average (GPA) of at least 2.67 in all baccalaureate and post-baccalaureate coursework or GPA of at least 2.75 in the last 60 semester units attempted.
3. A valid Level I Education Specialist Credential or CTC Notification of document granted.

*If the candidate does not meet the required GPA for admission, he/she may be considered for exceptional admission.

When the Selection, Admission, and Retention Committee reaches a decision regarding the admission of the candidate based on review of materials, the Credential Office will notify the candidate in writing via the U. S. mail.

Upon admission into the Level II program, **and not before**, students should enroll in SPED 628, Induction and Support. The two-year induction period begins with a candidate's enrollment in SPED 628 and continues until the candidate has successfully completed the program requirements. **Candidates who do not meet the employment requirement as outlined by CTC are subject to program dismissal.**

For those applicants who completed a Preliminary Level I Education Specialist Teaching Credential at CSU Northridge, the following items must be submitted to the CO. Prior to applying to the Level II program, students must have a Preliminary Level I Education Specialist Credential or CTC notification of document granted.

1. Application for Admission form and Application fee

The Application for Admission form is attached to this brochure. Only forms that are completed in their entirety, including the applicant's signature, will be accepted. Applicants must submit a \$25 application fee by Cashier's Check or Money Order made payable to CSU Northridge. Cash and personal checks cannot be accepted. Please include your CSUN ID number on the check.

2. Verification of Employment

Employment is required in order to receive the Preliminary Level I Education Specialist Instruction Credential. When a candidate is offered a job, the employer must complete a VERIFICATION OF EMPLOYMENT AS AN EDUCATION SPECIALIST FORM (CL 777.1). A copy of this form is included in this brochure. If a candidate has a teaching position when the Preliminary Level I preparation program is completed, the Verification of Employment form (CL777.1) must be completed and the original provided with the credential request so that the Preliminary Level I credential may be granted. **A copy of the CL777.1 form must also accompany your Level II program application.**

In order to qualify for the Clear Level II Education Specialist Credential at the completion of the Level II Program, the candidate must have verified completion of a minimum of two years of successful teaching experience in a full-time Special Education position or the equivalent, while holding the Preliminary Level I Education Specialist Credential. Employment must be in a position requiring the Education Specialist Instruction Credential in a public school or private school of equivalent status. Employment in a position not requiring the Education Specialist Instruction Credential, but where duties include providing direct instruction to special education students, must be approved by the Level II Coordinator and meet guidelines established by the CTC.

For those applicants who have not completed a Preliminary Level I Education Specialist Teaching Credential at CSU Northridge, the following items must be submitted:

1. Application for Admission form and Application fee

2. Verification of Employment

3. Copy of Level I Credential.

Students must submit a copy of the Preliminary Level I Education Specialist Teaching Credential or CTC notification of document granted.

4. Statement of Professional Plans and Interest in this Program

On a separate sheet/s, please write a brief essay (no less than one single-spaced standard page and no more than five) in which you discuss how you have arrived at the decision to become a special education teacher, what you find most significant or rewarding about the role, what you find most challenging, and what you hope to gain from participation in the CSUN Level II Credential Program.

5. Two Letters of Recommendation

Two letters of reference/support are required for admission to this program. The letters should address your potential as a special education teacher and your potential for success in a graduate-level intensive credential program. It will be most useful if at least one of these letters is from a supervising teacher or administrator at the school in which you are currently employed.

Other appropriate references are college or university faculty members who are familiar with your academic capabilities. Please request that your reference letters are sent to you so that you can submit them as part of your complete application package.

6. Transcripts from all colleges/universities, including CSUN

Transcripts from institutions other than CSUN must be official, in a sealed envelope and should be ordered directly from those institutions. Some institutions take as long as six weeks to send transcripts so do not delay. Arrange for all transcripts to be sent directly to you by the institution so that you can submit them as part of this package. Transcripts from CSUN may be unofficial. List all colleges/universities and years attended and attach all transcripts to the Transcripts form in this application. Grade slips and computer printouts are not acceptable. Out of Country transcripts must have a detailed International Evaluation.

Requirements for the Education Specialist Credentials for teachers prepared outside of California are available on CTC'S website (<http://www.ctc.ca.gov>). California has a variety of routes to meet the qualifications for an out-of-state trained Education Specialist.

A complete application package must be submitted to the Credential Office, Student Information Offices, ED103, or mailed to:

Credential Office, CSU Northridge MD 8265
18111 Nordhoff Street, Northridge, CA 91330-8265

Candidates must be admitted to (1) the university as a post-baccalaureate or graduate student, AND (2) the credential program. **NOTE:** Admission to the credential program does NOT constitute admission to the university. A separate application for admission to the University must also be submitted to the Office of Admissions and Records according to its application schedule if you are not currently enrolled at the University. Students seeking admission to a credential program should not enroll in Open University or The Roland Tseng College of Extended Learning. On-line applications to the university are available at <http://www.csumentor.edu/>

GENERAL INFORMATION

SPONSORSHIP AND GENERAL ADVISEMENT

A faculty member will provide each candidate advisement once enrolled in the SPED 628 Induction and Support course. Candidates are only eligible for this course after having: (1) obtained a valid Preliminary Level I Education Specialist Credential, (2) submitted a complete Level II application to the Credential Office, and (3) been admitted to the Level II Program.

Faculty members in the Department of Special Education provide advisement for Level II candidates. After receiving the formal admission letter from the Credential Office, contact the department office at (818) 677-2596 (v/tty) to make an appointment for such advisement.

Master's programs in Special Education are available through the Department of Special Education. Candidates who plan to work concurrently for a Specialist Credential and a Master's Degree must be admitted to the Master's Program in the area of their choice. Consult the Special Education Department and your advisor for further information.

CREDENTIAL REQUEST AT PROGRAM COMPLETION

Within the first few weeks of your final semester of fieldwork, students should submit a Credential Request to the Credential Office to be recommended to the Commission on Teacher Credentialing (CTC) for issuance of a Clear Level II Education Specialist Credential. A Credential Analyst will complete an initial review and then hold your request until final requirements have been met.

GPA AND RETENTION

Students must maintain an overall GPA of 2.75 since admission and a GPA of 3.0 in all Professional Education courses throughout the program. A grade of "C" or better is required in all coursework completed for the credential. Thus, if a student receives a "C-" or lower in a particular course(s), that course(s) must be repeated. (Note: No more than two courses of Professional Education coursework may be repeated during your program. See below for further information.) In addition, you are responsible for all GPA requirements, course restrictions, prerequisites, and co-requisites listed in the CSUN University catalog, as well as this brochure.

REPEAT OF COURSES

With **prior** permission of the Level II Coordinator, Department Chair or Director of the Credential Office, and Associate Vice President of Graduate Studies, a graduate student may repeat, for the purpose of improving the grade, up to 6 units of credit in which a grade of "B-" or below (including a grade of "U") was achieved. In these cases only the most recent grade will count. Students must complete a Course Repeat Form (OGS 25) and obtain authorizing signatures prior to registering for the course to be repeated, per University policy.

NON-UNIVERSITY ACTIVITIES

The Level II Program Plan developed collaboratively by the candidate, CSUN advisor, and the employer-designated support provider may include non-university activities for up to 25% of the candidate's total program. The activities included must meet the approval of the University, and must meet the CTC approval requirements that they be delivered by qualified persons, supported by appropriate resources, and evaluated on an ongoing basis. These activities must reflect an instructional design that is sequential, developmental, and based on a conceptual framework, as required by the CTC. Candidates should consult with their faculty advisors regarding areas where additional preparation may be needed and/or if additional courses or experiences may qualify as equivalents and/or non-university activities in the program plan.

PROGRAM DISCONTINUANCE

In order to be retained in the Clear Level II Education Specialist Credential Program, candidates must successfully complete two years of teaching experience in a full-time special education position or the equivalent as outlined in the CTC standards. The two-year induction period begins with a candidate's enrollment in SPED 628 and continues until the candidate has successfully completed the program requirements. **Candidates who do not meet the employment requirement as outlined by CTC are subject to program dismissal.**

INTERN PROGRAM

Candidates who complete the Preliminary Level I credential through the CSUN intern program and have completed the required supervision/seminar course (SPED 506) for four (three for Early Childhood Special Education) consecutive semesters, may complete the Level II Program in less than two-years. Interns must apply and be accepted into the Level II program and complete the Level II advanced coursework and/or approved non-IHE activities as soon as they have verification that the Level I Credential has been granted by CTC.

ENGLISH LEARNER (EL) AUTHORIZATION

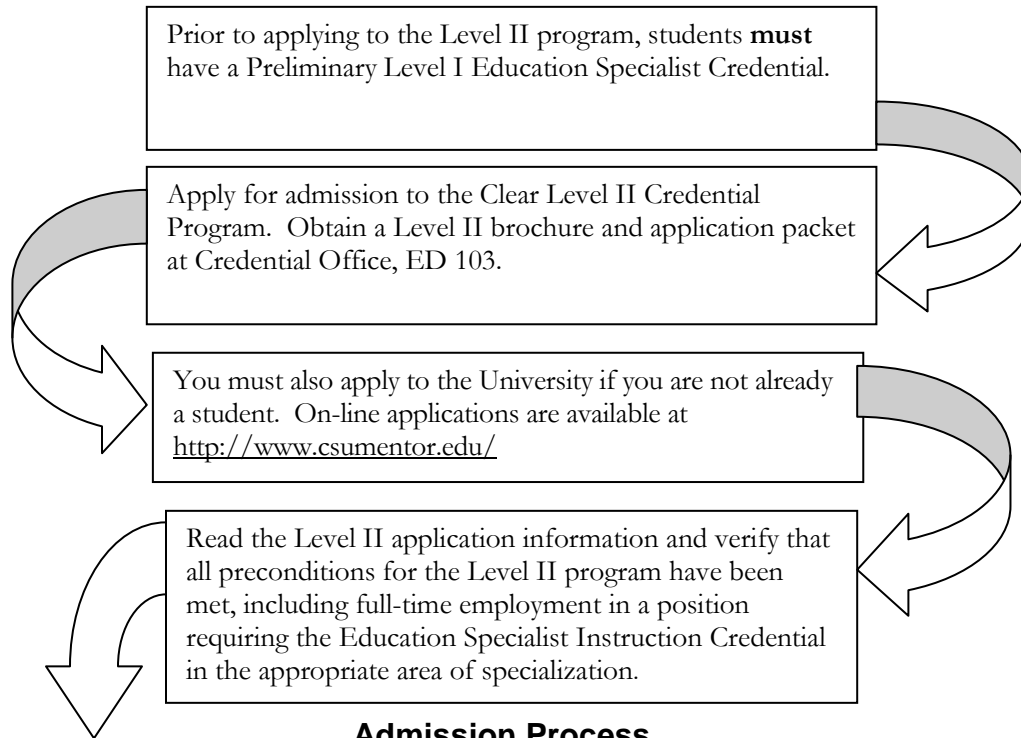
Candidates who have an EL authorization on their Level I Credential will also have that authorization on their Level II Credential. Those who have a CLAD/BCLAD emphasis on another valid document may request EL Certification when filing their Level II Credential.

HOLDERS OF PRELIMINARY LEVEL I BASED ON OUT-OF-STATE OR OUT-OF-COUNTRY TEACHER PREPARATION PROGRAM

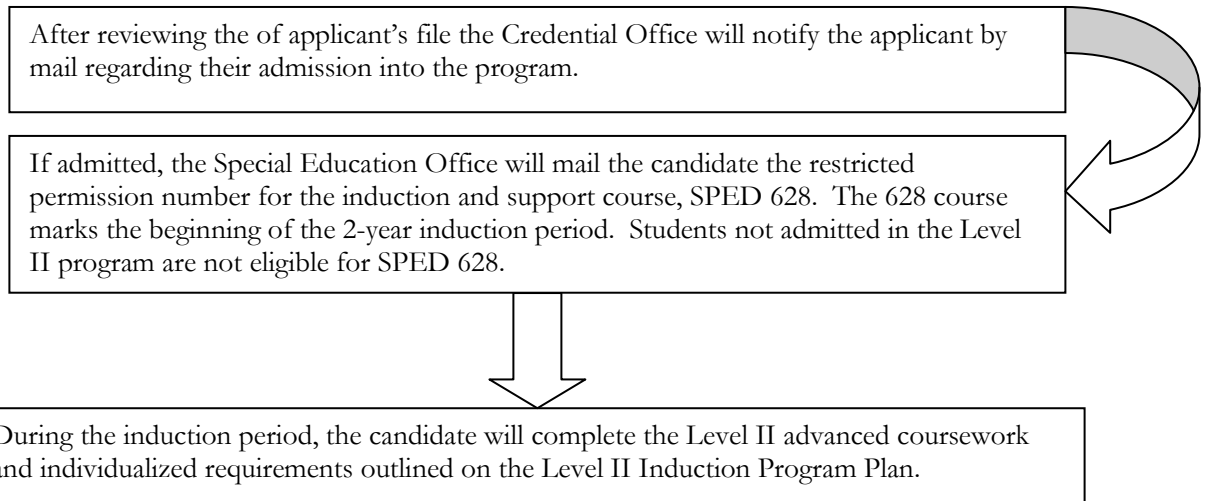
Candidates who completed an out-of-state or out-of-country teacher preparation program may be required to complete additional state requirements to qualify for the Clear Level II Credential. To meet with a credential advisor, please visit the Credential Office website for hours and availability at <http://www.csun.edu/education/cred>

Clear Level II Education Specialist Credential

Application Process



Admission Process



Completion Process



**MILD/MODERATE SPECIALIZATION
PROGRAM REQUIREMENTS**

A. INDUCTION & SUPPORT (3 units)

1. SPED 628 MM Induction and Support 3 units
or SPED 506 (12 units)

This course provides for collaboration between the candidate, the University Supervisor, and the employer designated support provider in the development of a written individualized Clear Level II Education Specialist Credential Induction Program Plan. Ongoing collaboration is provided between the candidate, University Supervisor, and the employer designated support provider. **This course marks the beginning of the required two-year induction period.**

B. SPECIALIZED STANDARDS (12 units)

Candidates select either the Emotional Disturbance or Learning Specialist Strand. Equivalents may include non-IHE activities.

Emotional Disturbance Specialist Strand:

2. SPED 611 Collaborating to Meet the Needs of Special Populations 3 units
3. SPED 652 Educating Children with Serious Emotional Disturbance 3 units
4. SPED 695A Advanced Behavior Management 3 units
5. SPED 624 Teaching English Learners with Disabilities 3 units

OR

Learning Specialist Strand:

6. SPED 611 Collaborating to Meet the Needs of Special Populations 3 units
7. SPED 620 Assessment and Evaluation in Special Education 3 units
8. SPED 670 Reading Processes 3 units
9. SPED 624 Teaching English Learners with Disabilities 3 units

C. INDIVIDUALIZED REQUIREMENTS

Determined in collaboration with the employer designated support provider and CSUN faculty advisor (may include electives or non-IHE activities).

D. ASSESSMENT OF PROFESSIONAL COMPETENCE (3 units)

10. SPED 629 MM Assessment of Professional Competence 3 units

This course provides a mechanism for a final assessment of the candidate's competence in individually targeted areas appearing on the Clear Level II Education Specialist Credential Induction Program Plan. **This course must be taken in the last semester of the program after, or concurrent with, completion of all other coursework and requirements.**

E. ADDITIONAL STATE REQUIREMENTS

11. Health (**choose one:** HSCI 396HS, 435, 436, 496ADO or 496TH)
12. Valid CPR Certificate (Infant, Child and Adult). On-line certification is not acceptable.
13. Technology (**SPED 595T preferred** or EED 513 or EED 515 or EED 602 or SED 514)
14. GPA: Overall GPA of 2.75 since admission with cumulative 3.0 GPA in Professional Education courses. A grade of "C" or better is required in all courses.

**MODERATE/SEVERE SPECIALIZATION
PROGRAM REQUIREMENTS**

A. INDUCTION & SUPPORT (3 units)

1. SPED 628 MS Induction and Support 3 units
or SPED 506 (12 units)

This course provides for collaboration between the candidate, the University Supervisor, and the employer designated support provider in the development of a written individualized Clear Level II Education Specialist Credential Induction Program Plan. Ongoing collaboration is provided between the candidate, University Supervisor, and the employer designated support provider. **This course marks the beginning of the required two-year induction period.**

B. SPECIALIZED STANDARDS (12 units)

Equivalentents may include non-IHE activities.

The following courses are required:

2. SPED 695A Advanced Behavior Management 3 units
3. SPED 622 Transition and Career Education 3 units
4. SPED 611 Collaborating to Meet the Needs of Special Populations 3 units
5. SPED 624EC/MS Teaching English Learners with Disabilities 3 units

C. INDIVIDUALIZED REQUIREMENTS

Determined in collaboration with the employer-designated support provider and CSUN faculty advisor (may include electives or non-IHE activities).

D. EVALUATION OF INDUCTION PLAN (3 units)

6. SPED 629 MS Assessment of Professional Competence 3 units

This course provides a mechanism for a final assessment of the candidate's competence in individually targeted areas appearing on the Clear Level II Education Specialist Credential Induction Program Plan. **This course must be taken in the last semester of the program after, or concurrent with, completion of all other coursework and requirements.**

E. ADDITIONAL STATE REQUIREMENTS

7. Health (**choose one**: HSCI 396HS, 435, 436, 496ADO or 496TH)
8. Valid CPR Certificate (Infant, Child and Adult). On-line certification is not acceptable.
9. Technology (**SPED 595T preferred** or EED 513 or EED 515 or EED 602 or SED 514)
10. GPA: Overall GPA of 2.75 since admission with cumulative 3.0 GPA in Professional Education courses. A grade of "C" or better is required in all courses.

**DEAF AND HARD OF HEARING SPECIALIZATION
PROGRAM REQUIREMENTS**

A. INDUCTION AND SUPPORT (3 units)

1. SPED 628 DHH Induction and Support 3 units
or SPED 506 (12 units)
This course provides for collaboration between the candidate, the University Supervisor, and the employer designated support provider in the development of a written individualized Clear Level II Education Specialist Credential Induction Program Plan. Ongoing collaboration is provided between the candidate, University Supervisor, and the employer designated support provider. **This course must be taken the first semester of the program.**

B. SPECIALIZED STANDARDS (6 units)

Equivalentents may include non-IHE activities.

The following courses are required:

2. SPED 695D Working With Very Young Deaf and Hard of
Hearing Children and Their Families 3 units
3. Special Populations: (see advisor)
SPED 624 Teaching English Learners with Disabilities 3 units
4. Advancement of Personal Communication Skills*
5. Involvement with the Deaf Community*

C. INDIVIDUALIZED REQUIREMENTS

Determined in collaboration with the employer designated support provider and CSUN faculty advisor (may include electives or non-IHE activities).

D. ASSESSMENT OF PROFESSIONAL COMPETENCE (3units)

6. SPED 629 DHH Assessment of Professional Competence 3 units
or SPED 506 (12 units)
This course provides a mechanism for a final assessment of the candidate's competence in individually targeted areas appearing on the Clear Level II Education Specialist Credential Induction Program. **This course must be taken in the last semester of the program after, or concurrent with, completion of all other coursework and requirements.**

E. ADDITIONAL STATE REQUIREMENTS

7. Health (**choose one**: HSCI 396HS, 435, 436, 496ADO or 496TH)
8. Valid CPR Certificate (Infant, Child and Adult). On-line certification is not acceptable.
9. Technology (**SPED 595T preferred** or EED 513 or EED 515 or EED 602 or SED 514)
10. GPA: Overall GPA of 2.75 since admission with cumulative 3.0 GPA in Professional Education courses. A grade of "C" or better is required in all courses.

* Note: See DHH advisor in the Special Education Department.

**EARLY CHILDHOOD SPECIAL EDUCATION SPECIALIZATION
PROGRAM REQUIREMENTS**

A. DEVELOPMENT OF INDUCTION PLAN (3 units)

1. SPED 628 EC Induction and Support 3 units
or SPED 506 (9 units)

This course provides for collaboration between the candidate, the University Supervisor, and the employer designated support provider in the development of a written individualized Clear Level II Education Specialist Credential Induction Program Plan. Ongoing collaboration is provided between the candidate, University Supervisor, and the employer designated support provider. **This course must be taken the first semester of the program.**

B. SPECIALIZED STANDARDS (9 units)

Equivalentents may include non-IHE activities.

The following courses are required:

2. SPED 680EC Problems and Practices in ECSE 3 units
3. SPED 611 Collaborating to Meet the Needs of Special Populations 3 units
or 612 & 612L Design and Development of Indirect Services
4. SPED 624EC/MS Teaching English Learners with Disabilities 3 units

C. INDIVIDUALIZED REQUIREMENTS

Determined in collaboration with the employer-designated support provider and CSUN faculty advisor (may include electives or non-IHE activities).

D. ASSESSMENT OF PROFESSIONAL COMPETENCE (3 units)

5. SPED 629EC Assessment of Professional Competence 3 units

This course provides a mechanism for a final assessment of the candidate's competence in individually targeted areas appearing on the Clear Level II Education Specialist Credential Induction Program. **This course must be taken in the last semester of the program after, or concurrent with, completion of all other coursework and requirements.**

E. ADDITIONAL STATE REQUIREMENTS

6. Health (**choose one**: HSCI 396HS, 435, 436, 496ADO or 496TH)
7. Valid CPR Certificate (Infant, Child and Adult). On-line certification is not acceptable.
8. Technology (**SPED 595T preferred** or EED 513 or EED 515 or EED 602 or SED 514)
9. GPA: Overall GPA of 2.75 since admission with cumulative 3.0 GPA in Professional Education courses. A grade of "C" or better is required in all courses.

