

CSUEU Chapter 312 Monthly Financial Statement

For the Month Ending November 30, 2011

Fund Balance at Beginning of Month

Wells Fargo	\$	7,960.15
	
Total Funds		7,960.15
	

Revenues

CSEA Dues		1,122.00
	
Total Revenues		1,122.00

Expenses

Net Advance Activity		4,000.00
Chapter Meetings		416.95
Member Recruitment		104.21
	
Total Expenses		(4,521.16)
	
Net Change		(3,399.16)
	

Fund Balance at End of Month

Wells Fargo		4,560.99
	
Total Fund Balance	\$	4,560.99

Sammy Pittman

**CSUEU Chapter 312
Budget Report
November 30, 2011**

		YTD Activity	Budget	Budget Balance
Revenue				
3001	CSEA Dues	\$ (11,098)	\$ (13,080)	1,982
	Total Revenue	\$ (11,098)	\$ (13,080)	1,982
Expenditures				
5101	Chapter Meetings	\$ 5,901	\$ 4,000	1,901
5102	Chapter Executive Meetings	0	50	(50)
5103	Officer's Stipend	0	10	(10)
5104	Newsletter/Website	86	50	36
5105	Job Stewards	0	800	(800)
5106	Member Recruitment	391	300	91
5107	Worksite/Unit Meetings	7,675	6,000	1,675
5108	Chapter Elections	0	10	(10)
5201	Region Meetings/RD Fund	0	10	(10)
5202	Community Relations	0	10	(10)
5301	General Council	0	10	(10)
5302	CSUEU Board Meetings	0	10	(10)
5304	CSEA Committee Meetings	0	10	(10)
5305	CSEA/Division/Affiliate Mtgs	0	3,500	(3,500)
5401	Training	0	10	(10)
5403	Telephone	0	10	(10)
5404	Supplies	0	500	(500)
5405	Postage	0	50	(50)
5406	Publications	0	10	(10)
5407	Rent	0	10	(10)
5408	Equipment Maintenance/Rental	0	10	(10)
5409	Equipment Purchases	0	1,000	(1,000)
5410	Service Charge	0	10	(10)
5411	Misc Expense-Chargeable	3,139	10	3,129
5412	Misc Expense-Non-Chargeable	0	50	(50)
5413	Affiliate Dues & Meetings	0	10	(10)
	Total Expenditures	\$ 17,192	\$ 16,450	742

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Outstanding Advances

November 30, 2011

5402ARGARCIA	Claudia Garcia	1,000.00
5402ARTANG	Hai-Ling Tang	3,000.00
Total Outstanding Advances		4,000.00

**CSUEU Chapter 312
Cash Receipts Journal
For the Period From Nov 1, 2011 to Nov 30, 2011**

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Account ID	Transaction Ref	Line Description	Debit Amnt	Credit Amnt
11/8/11	3001	Oct 11 Dues	October 2011 - Chapter Dues - 3001		1,122.00
	1005		CSU	1,122.00	
				<u>1,122.00</u>	<u>1,122.00</u>

CSUEU Chapter 312
Cash Disbursements Journal
For the Period From Nov 1, 2011 to Nov 30, 2011

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/9/11	10032	5101	Reserv#24086 12/7/11Chp Mtg Room Rent - 5101	416.95	
		1005	USU Reservations & Event Svcs		416.95
11/15/11	10033	5402ARTANG	Adv for 12/11 Chapter Mtg - 5402ARTANG	3,000.00	
		1005	Hai-Ling Tang		3,000.00
11/21/11	10034	5402ARGARCIA	Adv to purchase Laptop, Access, Software - 5402ARGARCIA	1,000.00	
		1005	Claudia Garcia		1,000.00
11/30/11	10030	5106	Inv#UNC20249 11/9/11 NEWO - 5106	104.21	
		1005	The University Corporation		104.21
	Total			4,521.16	4,521.16

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General Journal

For the Period From Nov 1, 2011 to Nov 30, 2011

Filter Criteria includes: Report order is by Date. Report is printed with Accounts having Zero Amounts and with shortened descriptions and in Detail Format.

Date	Account ID	Reference	Trans Description	Debit Amt	Credit Amt
			Total		

Analyzed Business Checking

Account number: 5713373123 ■ November 1, 2011 - November 30, 2011 ■ Page 1 of 2
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CSUEU CHAPTER 312
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Questions?

Available by phone 24 hours a day, 7 days a week:
1-800-CALL-WELLS (1-800-225-5935)

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (114)
 P.O. Box 6995
 Portland, OR 97228-6995

Account summary

Analyzed Business Checking

Account number	Beginning balance	Total credits	Total debits	Ending balance
5713373123	\$8,333.78	\$1,122.00	-\$4,790.58	\$4,665.20

Credits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	11/22	1,122.00	Desktop Check Deposit
		\$1,122.00	Total electronic deposits/bank credits
		\$1,122.00	Total credits

Debits

Checks paid

Number	Amount	Date	Number	Amount	Date	Number	Amount	Date
10031	373.63	11/08	10033	3,000.00	11/30	10034	1,000.00	11/28
10032	416.95	11/17						
		\$4,790.58	Total checks paid					
		\$4,790.58	Total debits					

Daily ledger balance summary

Date	Balance	Date	Balance	Date	Balance
10/31	8,333.78	11/01	7,211.78	11/02	6,089.78

**CSUEU Chapter 312
Account Reconciliation
As of Nov 30, 2011
1005 - Wells Fargo**

Bank Statement Date: November 30, 2011

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance			7,960.15
Add: Cash Receipts			1,122.00
Less: Cash Disbursements			(4,521.16)
Add (Less) Other			_____
Ending GL Balance			<u>4,560.99</u>
Ending Bank Balance			4,665.20
Add back deposits in transit			_____
Total deposits in transit			_____
(Less) outstanding checks			_____
	Nov 30, 2011	10030	(104.21)
Total outstanding checks			(104.21)
Add (Less) Other			_____
Total other			_____
Unreconciled difference			<u>0.00</u>
Ending GL Balance			<u><u>4,560.99</u></u>

CSUEU Chapter 312
Account Register
For the Period From Nov 1, 2011 to Nov 30, 2011
1005 - Wells Fargo

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			7,960.15
11/8/11	11/8/11	Deposit	CSU	1,122.00		9,082.15
11/9/11	10032	Withdraw	USU Reservations & Eve		416.95	8,665.20
11/15/11	10033	Withdraw	Hai-Ling Tang		3,000.00	5,665.20
11/21/11	10034	Withdraw	Claudia Garcia		1,000.00	4,665.20
11/30/11	10030	Withdraw	The University Corporati		104.21	4,560.99
			Total	1,122.00	4,521.16	

**CSUEU Chapter 312
Deposits in Transit
As of Nov 30, 2011
1005 - Wells Fargo**

Filter Criteria includes: 1) Uncleared Transactions; 2) Deposits. Report order is by Number.

Trans No	Date	Reference	Trans Desc	Trans Amt	Deposit Amt
			Total		

**CSUEU Chapter 312
Outstanding Checks
As of Nov 30, 2011
1005 - Wells Fargo**

Filter Criteria includes: 1) Uncleared Transactions; 2) Checks. Report order is by Number.

Trans No	Date	Trans Desc	Trans Amt
10030	11/30/11	The University Corporation	-104.21
		Total	-104.21
