

Department: Geography

Effective Date of Appointment: August 19-December 23, 2009
(Subject to Budgetary Approval)

Position / Rank: Teaching Associate (2354)

Salary: Base Salary \$3,048/mo (\$396.24/per lab taught/per month)

Qualifications:

- CSUN Geography Graduate Student in good standing
- Possess good understanding of undergraduate level physical geography and/or weather
- Possess excellent oral and written communication skills
- Have an ability and willingness to work with students from diverse cultural backgrounds and levels of academic preparation
- Bachelor's degree in Geography or Physical Science preferred, but not required
- Teaching or tutoring experience preferred, but not required

CSUN is a Learning Centered University. The successful candidate will be expected to join faculty and staff in a commitment to active learning, to the assessment of learning outcomes, and to multiple pathways that enable students to graduate.

At time of appointment, the successful candidate, if not a U.S. citizen, must have authorization from the Bureau of Citizenship and Immigration Services to work in the United States.

Responsibilities:

- Provide laboratory instruction
- Prepare course materials and follow course guidelines set-up by Teaching Associate advisor
- Administer examinations
- Assess student performance and determine course grades
- Tutor students
- Work closely with Teaching Associate advisor and other Teaching Associates
- Attend required meetings regarding course and curriculum preparation

Application Deadline:

- Review process will start May 1, 2009
- Open until filled
- Application is located on the Department of Geography website:
<http://www.csun.edu/csbs/departments/geography/index.html>

Inquiries should be addressed to: Dr. Julie Laity, Teaching Associate Advisor at julie.laity@csun.edu

Application should be addressed to: Department of Geography
Teaching Associate Application
California State University, Northridge
Northridge, CA 91330-8249

Please note students applying for Teaching Associate and Graduate Assistant positions must be currently enrolled in the graduate program of the Department in which they are applying. Graduate Students may also be employed within departments of closely related fields. Academic Student Employees may not concurrently hold a faculty or staff position. Students with assignments in more than one student classification (i.e. Teaching Associate and Graduate Assistant) are restricted to working a maximum of 20 hours per week during the Academic Year. The 20 hour per week maximum includes hours worked in all positions.

General Information:

California State University, Northridge, one of the largest of the 23 campuses of The California State University system, is located twenty-five miles northwest of central Los Angeles in the San Fernando Valley, a suburb with a multi-ethnic population of over one million people. The University enrolls approximately 32,000 students (24,000 FTEs) from diverse ethnic backgrounds, served by 2,000 faculty. Eight Colleges offer baccalaureate degrees in 50 disciplines, master's degrees in 41 fields, and credentials in the field of education. For more information about the University, check our website: <http://www.csun.edu/>.

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, California State University, Northridge has made crime-reporting statistics available on-line at <http://www-admn.csun.edu/publicsafety/police/crimereport.htm>. Print copies are available in the library and by request from the Office of Public Safety and the Office of Faculty Affairs.

Applicants who wish to request accommodations for a disability may contact the Office of Equity and Diversity, (818) 677-2077.

The university is an Equal Opportunity/Affirmative Action employer and does not discriminate on the basis of race, religion, national origin, sexual orientation, gender, marital status, age, disability, disabled veteran or Vietnam-era veteran status.