

Council of Chairs Meeting of October 21, 2002 Minutes

The meeting was called to order at 9:35 a.m.

Members Present: Michael Barrett (LIB), Julio Blanco (SC&M), Bonnie Ericson (EDUC), Adam Gifford (BAE), David Moon (AMC), Sid Schwartz (CECS), Gregory Velazco y Trianosky (HUM).

Members Absent: Tom Spencer-Walters (S&BS) (excused), no name (HHD)

Guests: Jan Adams (Physical Therapy, HHD), Shelley Bannister (Office of the President), Peter Bellin (Environmental and Occupational Health, HHD), Ron Davis (History, S&BS), Mehran Kamrava (Political Science, S&BS), Nathan Weinberg (Sociology, S&BS).

Presenters/discussants: Joyce Feucht-Haviar (Dean Extended Learning), Penelope Jennings (Assistant Provost), Louanne Kennedy (Provost), Michael Neubauer (Faculty President), Adele Scheele (Director Career Center).

1. The minutes of the September 23, 2002 meeting were approved without corrections.
2. Various members volunteered to serve as liaison in several faculty governance committees: J. Blanco for UPBG, B. Ericson for EPC, D. Moon for CPB, G. Velazco for Faculty Senate.
3. Career Center. A. Scheele described the activities carry out by the Career Center and provided literature. Many chairs were not knowledgeable about the activities of the center. It was suggested that a liaison between chairs and the center be established for better dissemination of the center's activities as well as to receive suggestions from the chairs for other programmatic needs.
4. General discussion about the Graduation Rate Task Force. The following points were made. (1) Policy Recommendation 4: It was recommended that members of a task force to review general education be appointed by the faculty as well as the Provost (example: President of the Faculty Senate) and should include the chair of EPC. (2) Policy Recommendation 6: There has been some confusion about the impact if a course is changed from a three-unit to a four-unit course. It was suggested that the Task Force explain not only what the change would mean but also what it would not mean in terms of coverage of course material. (3) Policy Recommendation 7: Concerns were expressed about the alternative schedule recommendation. Will alternative scheduling work especially in these times of limited classroom space? Provost Kennedy will ask the Director of Institutional Research to prepare a review of different scheduling models. (4) Advisement Recommendation 1: Concerns were expressed about advisement for evening students. Departments currently provide advisement on specified evenings during the week but there may be a lack of awareness that advisement is available. The Task Force

