

Council of Chairs Meeting of May 19, 2003 Minutes

The meeting was called to order at 9:30 a.m.

Members Present: Michael Barrett (LIB), Julio Blanco (SC&M), Bonnie Ericson (EDUC), David Moon (AMC), Sid Schwartz (CECS), and Janet Adams (HHD).

Members Absent: Adam Gifford (B&E), Tom Spencer-Walters (S&BS), and Gregory Velazco y Trianosky (HUM), (all excused).

Substitutes for Members: Bill Jennings (B&E), and Nathan Weinberg (Sociology, S&BS).

Guests: Marilyn Filbeck (HHD).

Presenters/discussants: Lorraine Newlon (A&R), and Bob Stark (ITR).

1. Lorraine Newlon and Bob Stark presented information about the PeopleSoft Student Administration Module. A package was provided. Some questions were answered and other questions were raised. This module will have a significant impact on students, staff and faculty. It promises to be an improvement over existing technology.

2. The minutes of the April 21, 2003 meeting were approved with corrections. (Attached.)

3. The committee discussed a variety of topics.

Discussion about the by-laws. The chairs felt that guidelines are more appropriate than by-laws. There were several questions raised. Some were answered and some were not.

- Should each College elect one chair? Yes and perhaps an alternate as well.
- Should anyone else be a member of the council? No.
- Should the election of representative to the council be conducted in May? Yes.
- Should the new and old members attend the May meeting?
- How the election is conducted is left up to each College. Yes.
- Should the chair of the council serve a one or two-year term? Normally two years.
- Who elects the chair, the council members or all the chairs? Council members.
- Should the chair be elected the year prior to serving as chair?
- Should the chair-elect be a member of the council the year prior to serving as chair?
- Should the council request an official seat in the faculty senate? Senate Exec?
- Should a website for the council of chairs be maintained? Yes.
- Should a fixed calendar for meeting be chosen? Like the third Monday of each month? Yes. From 10-noon.
- Should we be an official governance body? No.

