

FALL 2009 AGREEMENTS - BUSINESS LAW II
Professor Leonard J. Rymza

1. OFFICE: Juniper Hall (JH) 3246 TELEPHONE: 677-2370 or 677-2905
2. OFFICE HOURS: Tuesday, 4:00 - 6:00 PM, Friday, 10:45 – 11:15 AM; Saturday, 8:00 - 8:30AM; and by appointment. After October 13, 2009 office hours will be on Friday from 10:45 – 11:45 AM and by appointment.
3. TEXTBOOK: *BUSINESS LAW, THE ETHICAL, GLOBAL, AND E-COMMERCE ENVIRONMENT*, 14th edition by Mallor et. all.
4. PREPARATION: It is each student's responsibility to be prepared for **EACH** class session he or she attends.

A. To be prepared for class means that all cases assigned for a class session must be briefed **IN WRITING**.

1. Written brief should contain the following: Facts; Issue(s), Rule(s) of law; Application; Conclusion.

B. Assigned Problems - Writing answers to assigned problems is not required. However, written answers will be extremely beneficial in (1) assisting in answering the problem in class if you are called upon; and (2) preparing you for the essay examinations. To obtain the maximum benefit, your written answers to assigned problems should not be briefs but should be complete essays that would be understood by students who have not taken this class.

Answers to problems ought to include the following information:

1. identification of the issues that must be decided and an explanation of why those issues are important to the outcome of the problem;
2. a statement of the applicable rules of law and definitions that must be used to solve the issue (only explain rules and definitions that are needed to solve the dispute in the problem);
3. an explanation of how all the relevant facts would be applied to the rules stated, giving the arguments that each of the parties would use;
4. a statement of your conclusion and an explanation of how you arrived at it.

C. If you are not prepared for class on any given day, you must inform me **BEFORE THE CLASS SESSION BEGINS** that you are not prepared. If you are called upon and you are not prepared for that day's class and you have not (on that class day) informed me of this fact **three (3) points will be deducted from your final grade. This penalty will be earned following each failure to comply with the rule.**

D. If you are absent, it is still your responsibility to be prepared at the next class meeting you attend. (I suggest that you obtain the telephone numbers and email addresses of two other students in the class.)

5. EXAMINATIONS:

- A. EXAMINATIONS - There will be **TWO ESSAY** "mid-term" examination. There will be a final examination that will be either multiple choice or essay or a combination of multiple choice and essay.
- B. For all essay examinations you will need a pen.
- C. **NO MAKE-UP EXAMINATIONS** will be given. Any student missing an examination, without permission, will receive a **ZERO** grade on that examination.
- D. QUIZZES – There will be unannounced quizzes. Generally, the quizzes will be given at the beginning of the class session.
- E. No extra credit assignments will be given. The grade you earn will be determined as stated below.

6. GRADING:

- A. Your final grade in the class will be based upon the following: First Mid-Term Examination (22%); Second Mid-Term Examination (27%); Final Examination (38%); Quizzes (8%); Attendance and Preparation (5%).
- B. Final grades will be assigned on a plus (+) minus (-) basis.
- C. CHEATING - any student caught cheating on any examination will receive an F grade in the class and will be reported to the Associate Dean of the College.

Each student must supply two (2) **SMALL GREENBOOKS**, on or before Friday, September 4.

PLEASE DO NOT WRITE YOUR NAME ON THE GREENBOOKS