

**Department of Business Law – Independent Study**  
**BLAW 499 (1-3 units)**

**1. Prerequisites:**

- ✓ BLAW 280 or the equivalent with grade C or better
- ✓ BUS 302/L for business majors
- ✓ A minimum 3.0 overall GPA; a minimum 2.0 GPA in all major courses, and a 2.0 GPA average in the student's option courses
- ✓ Consent of department chair and
- ✓ Consent of an instructor to act as sponsor
- ✓ Passing score on the Upper Division Writing Proficiency Exam (UDWPE)

Admission is based on evidence of ability to pursue independent study in depth and on approval of a project submitted at the time of registration, as described below. Regular progress meetings and reports are required throughout the semester. Completion of the project is required before credit may be received. Enrollment in Independent Study is not allowed for the purpose of substitution for an existing course. A maximum of six units of Independent Study (BLAW 499) may be earned in the College of Business and Economics. Further, a maximum of six units may be earned by combining Field Assignment and Reports (BLAW 498) and Independent Study (BLAW 499).

2. Student meets with a department faculty sponsor to discuss the proposed project and to make a plan.
3. Student completes the application for an independent study, which is available in the Department Office, and attaches a statement which includes:
  - a. A title and description of the project, including a detailed scope of the work to be completed.
  - b. An outline of the project.
  - c. Methodology: How the work will be implemented
  - d. A plan for the faculty sponsor to supervise the progress throughout the semester.
  - e. A description of the final project and the due date.
  - f. The standards or basis for the grade in course.

Student signs the form, obtains the signature of the faculty sponsor, and submits the application to the Department Chair for approval.

4. Upon approval, the Department Coordinator will provide the student with a permission number to add the course.

**SCHOOL OF BUSINESS ADMINISTRATION & ECONOMICS  
INDEPENDENT/INDIVIDUAL STUDY APPLICATION**

**INSTRUCTIONS:** After appropriate signatures, 1 copy will go to the Department, 1 copy to the sponsor, and 1 copy to the student.

STUDENT NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
Semester: \_\_\_\_\_

FILE# \_\_\_\_\_  
Major or Option: \_\_\_\_\_  
Overall GPA: \_\_\_\_\_ CSUN GPA: \_\_\_\_\_  
Total Units Completed: \_\_\_\_\_

Please check the appropriate class number and type of study  
Independent Study 499 \_\_\_\_\_  
Independent Study 599 \_\_\_\_\_  
Individual Study (substitutes for) \_\_\_\_\_

Proposed course program for current semester: (Course #, Title, & Units)

\_\_\_\_\_ ( ) \_\_\_\_\_ ( )  
\_\_\_\_\_ ( ) \_\_\_\_\_ ( )  
\_\_\_\_\_ ( ) \_\_\_\_\_ ( )

Course No. and Project Title: \_\_\_\_\_ Ticket No: \_\_\_\_\_

Course objective, description and methodology: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Sponsor's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Sponsor's basis for grade evaluation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Chairperson's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Final Grade Assigned: \_\_\_\_\_

Faculty Signature: \_\_\_\_\_ Date: \_\_\_\_\_