

CSUN Association of Retired Faculty (ARF)
ARF Board Meeting Minutes
Friday, September 08, 2023

CSUN Orchard Conference Center

ARF President Cynthia Rawitch called the meeting to order at 10:45 a.m.

1. Members present in-person and via “Zoom” connection:

Tim Fox, Ron McIntyre, Cathy Jeppson, Cynthia Desrochers, David Fox, Dan Blake, Diane Schwartz, Robert Kiddoo, Sharon Klein, Michael Barrett, Ann Perkins, Karen Robinette, Patrick Nicholson, Cynthia Rawitch.

2. The Minutes of the June 03, 2023, Annual Meeting were received and will be reviewed for approval at the next Annual Meeting of the membership.

3. The Minutes of the Board Meeting of May 04, 2023 were received and approved unanimously.

4. Announcements: ARF President Cynthia Rawitch announced that she will be reporting as apropos during the upcoming business items.

OLD Business Revisited:

There was an extensive conversation about the costs for on-campus board meetings and other ARF events under the University’s current arrangements with the Chartwell food company. Moved, Seconded and Passed: A motion to form an ad-hoc committee of board members to create a plan of action to best serve ARF in regard to future ARF meetings, including possible other venues for meetings. Dan Blake, Pat Miller, Cathy Jeppson and Bob Kiddoo volunteered to serve and report back at the next meeting.

It was agreed that ARF representatives will need to explain forcefully and carefully to top CSUN administrators the challenges that unexpected new costs are causing ARF. During this discussion members Dan Blake, Robert Kiddoo, and Pat Miller offered much information and valuable advice. More updates are to come at subsequent board meetings.

NEW BUSINESS

1. Remembrance Issues: There was discussion about including requests for donations that honor deceased faculty in the Remembrance notes of the ARF Newsletter, and in other communications. It was noted that prudent guidelines are important. Some members suggested that this might not be a serious issue so far.

Pat Miller moved, and her motion was passed, that the Remembrance Committee develop guidelines for deciding which Non-ARF members may be memorialized, and guidelines for publication in the ARF Newsletter for requests for donations.

Reports:

1. Treasurer: Dan Blake presented the latest annual finance report, and he commented on developments with the CSUN Foundation and Chartwell concerning fees for rentals, catering, and audio-visual support. He will report at the next meeting regarding these issues. Total expenses have gone up. ARF's income currently has left ARF with a healthy balance of \$2,992. 73.

Dan also presented the latest ARF Finance Report. See the Attached doc.
Bob Kiddoo thanked Dan for his many excellent years of work as ARF Treasurer.

2. Program Chair: Pat Miller, the new Program Chair, shared information regarding the many events the Program Committee is planning; she also praised the fine work of the committee. She reiterated the importance of reaching out to the highest administrative leadership of CSUN about the need for affordable access to campus services or ARF events.

The board informally voted for The Huntington Library and Gardens as ARF's field trip this Spring. Other possible 23/24 events were reviewed.

Via email Pat has already shared with ARF members detailed information about this and next year's ARF events. Pat also insisted that ARF have a "hard connection" with Chartwell and the other authorities who are changing ARF's relationship with the campus.

ARF President Cynthia Rawitch and other board members thanked Pat for her work. Pat in turn praised her predecessor, Sharon Klein, for Sharon's outstanding accomplishments for ARF.

2. Membership: Membership Chair Tim Fox reported that nearly 600 letters have gone out to retirees regarding membership initiation and renewal. More reports will come at the next meeting. Invitation letters will go out to newly retired faculty later this month when the complete list of addresses is sent to Tim. Tim noted that he does send dues reminders to members who do not respond to first requests. Board members saluted the detailed and vigorous work that Tim has been performing for ARF.

Dan Blake reminded board members that membership checks should go to Tim, not directly to Dan.

3. Remembrance: Remembrance Chair Ron McIntyre, Immediate Past President of ARF, noted that his work is beginning; there is nothing new to report now. He is reaching out for colleagues in the various CSUN colleges at CSUN who will write and edit memorial notes. (See New Business for report on action items.)

4. Newsletter: ARF NOTES Editor Ann Perkins noted that she is working on the upcoming issue of the ARF Newsletter. Regarding the inclusion of notes about student awardees, Ann noted that the emphasis (in notes and photos) is on the students who win specifically-ARF awards. (The newsletter also reports on the Hansen awards.)

5. Historian: Karen Robinette reported that she is having difficulty accessing the CSUN Library regarding ARF matters. ARF board member Michael Barrett (Library) volunteered to help Karen with access to the library archives.

5. Webmaster Gene Turner, ARF Webmaster, noted that there are no new developments with the Web, but that he needs regular and timely updates about schedule changes for upcoming events.

6. Faculty Senate Representative: Cynthia Rawitch noted that the first Senate meeting this academic year is Thursday September 14. It will be included on Zoom. Cynthia will report on this and future meetings.

7. ERFSA Representatives: Tim Fox and Patrick Nichelson reported that more information will come after the next ERFSA meeting. They also remarked on the value of ERFSA's services to retired faculty. ERFSA is essentially the state lobbyist and representative for California faculty. ARF members may pay dues via ERFSA and be double members of ARF and ERFSA.

Good and Welfare: ARF President Cynthia Rawitch gave a special thanks to Ron McIntyre, Tim Fox, and Phyllis Russell for their extraordinary work for ARF. She also saluted all the members of the Board for their continuing valued service to the retired faculty at CSUN.

Adjournment: The meeting was adjourned at 12:10 p.m.
Following the meeting were lunch and the afternoon's meeting with Dr. William Watkins, CSUN Vice President for Student Affairs and Dean of Students.

Submitted by,
Patrick Nichelson, Secretary

The Next ARF Board Meeting Will Be Held Friday October 20 at The Orchard Conference Center, 10:30 A.M.