

**Approved Minutes**  
**CSUN ARF EXECUTIVE BOARD MEETING**  
**FRIDAY, May 12, 2023**  
**11:00 AM -12:30 PM (via ZOOM)**

Board members present: Daniel Blake, Pamela Bourgeois, John Clendenning, Timothy Fox, Robert Kiddoo, Ron McIntyre, Patricia Miller, Ann Perkins, Cynthia Rawitch, Diane Schwartz, Eugene Turner

Board members excused: Cynthia Desrochers, Catherine Jeppson, Sharon Klein, Pat Nichelson

**Monthly Business**

1. Call to Order: Board President Ron McIntyre called the meeting to order at 11:04 a.m.
2. Formal Adoption of the Agenda: MSP (Moved, Seconded, Passed) to adopt the agenda.
3. Approval of the Minutes, April 14, 2023. MSP to approve the minutes.

**New Business**

1. Agenda for the June 3, 2023, Annual General Meeting and Picnic. Ron shared a previous Annual General Meeting agenda and said that it needed revision. The agenda items for our June 2023 meeting should include:
  - a. Approval of the June 4, 2022, General Meeting minutes
  - b. Announcements
  - c. Membership Chair's Report
  - d. Treasurer's Report
  - e. Discussion of Raising the ARF Annual Dues – Ron suggested that the Board may want to present a motion at the annual meeting to raise the annual dues from \$36 to \$48, effective 2023-2024. The Board noted that a quorum for the General Meeting is 10% of the total ARF membership which is about 20 people.
  - f. Election of the 2023-2024 ARF Executive Board

g. Adjourn for picnic.

2. Will General Meeting be Zoomed? Do Zoom participants vote? We should be able to Zoom the Business meeting. The Board agreed that the Zoom participants in the meeting should be able to vote.

## **Reports**

1. Treasurer: Daniel Blake said that there is no Treasurer report for this meeting since the relevant financial information is still coming in. He will circulate an up-to-date treasurer's report soon.

2. Program Chair: Sharon Klein could not attend the May 12th Board meeting. Patricia Miller gave the Program Chair report. Pat gave an outline of the ARF speaker programs planned for 2023-2024. These may include presentations from Dr William Watkins (VP Student Affairs) ; Provost Komarraju; Dr Sandra Jewett; and Dr Maria Rita D'Orsogna. Special ARF events may include a Soraya event; a field trip to the Griffith Observatory; banquet in January, possibly at the Porter Valley Country Club; ARF Memorial Graduate Project Awards Celebration Brunch; and the June 2024 Annual Meeting and Picnic. Patricia reported that the 2023-2024 ARF Program Committee meetings , Board meetings and Speaker Events will tentatively be on the second Friday of the month when scheduled. The Board approved the following format for these Friday meetings:

Program Committee 9:30 – 10:30 am

Board Meeting: 10:30 – 12:00 noon

Lunch: 12:00 – 12:45 pm

Speaker Event: 1:00 – 2:30 pm

Other special 2023-2024 ARF events are still being planned. Patricia also reported that she will be the liaison between ARF and the alumni association.

3. Membership Chair: No report.

4. Remembrance Chair: John Clendenning reported that Johnie Scott (Africana Studies) recently passed away. John Clendenning is planning to have an obituary written for Johnie Scott that can be put into the ARF Notes.

5. Newsletter Editor: Ann Perkins said that the printed form of the May 2023 ARF Notes was mailed out a few days late. The Summer ARF Notes will contain information about the ARF Memorial Graduate Project Awards and the Hansen/ ARF MDECOE Scholarships.

6. Historian: Karen Robinette. No report.

7. Webmaster: Gene Turner. Gene reported that he had trouble getting onto the ARF website. He had to install a new file upload program. Gene also said that he needs information about the ARF Memorial Graduate Project Award winners to put on the ARF website.

8. 2022-2023 Representative to Faculty Senate: Ron McIntyre reported on the highlights of the March 30, 2023, Faculty Senate meeting.

- Honors Convocation is on May 13 and Commencements are from May 19-22. CSUN will give honorary doctorate degrees to Rudy Ortega, Jr ( Tribal President of the Fernandeano Tataviam Band of Mission Indians ); Charles Yu (author and TV screenwriter); and to Milt Valera (President and CEO of the National Notary Association).

- President Beck reported she attended the ground-breaking for the Autodesk Technology Center on campus. The Center is expected to be completed in Fall 2024.

- Provost Komarraju reported that the search for a new Dean of HHD has been completed; Michele Best was appointed. A search for a new AVP for Undergraduate Studies is underway.

- A revision of the Graduation Writing Assessment Requirement has been approved. Students may meet the GVAR either by receiving a 'C' or better in 6 units of coursework in designated Writing Intensive upper division courses or by receiving a grade of 'C' or better in ENGL 345.

- In 1990 the city of LA implemented a 10% parking tax. We have lobbied against this tax but a 2019 California Supreme Court decision ruled that this tax is not a tax on a state agency but a tax on the users. LA has now moved to impose the 10% parking tax on CSUN on July 1, 2023.

9. ERFSA Report: Tim Fox and Pat Nichelson. No report.

10. Thank You to Ron McIntyre: The Board gave a warm and sincere thank you to Ron for his excellent service as president of ARF for 2022-2023.

## Adjournment

There being no further items on the agenda, the meeting was adjourned at 12:45 p.m.  
Next Board Meeting: Friday, September 8, 2023, at the Orchard Conference Center

Respectfully submitted,  
Diane Schwartz, ARF Board Secretary