

**CSUN ARF EXECUTIVE BOARD MEETING**

**APPROVED MINUTES, 9-23-22**

**FRIDAY, SEPTEMBER 23, 2022**

11:00 AM -12:30 PM (In-person and via ZOOM)

Board members present: Daniel Blake, Pam Bourgeois, John Clendenning, Cynthia Desrochers, Timothy Fox, Catherine Jeppson, Robert Kiddoo, Sharon Klein, Ron McIntyre, Patricia Miller, Pat Nichelson, Cynthia Rawitch, Diane Schwartz, Eugene Turner.

Board members excused: Ann Perkins.

**Monthly Business**

1. Call to Order: Board President Ron McIntyre called the meeting to order at 11:15 a.m.
2. Formal Adoption of the Agenda: **MSP** (Moved, Seconded, Passed) to adopt the agenda.
3. Approval of the Minutes, May 11, 2022: (recorded by Cheryl Spector): **MSP** to approve the minutes.
4. Review of Annual Meeting Minutes of June 4, 2022: No changes recommended. Minutes accepted.
5. President's Announcement: The ARF Standing Committee assignments are:

**Program Committee:** S. Klein(chair), A. Akers, P. Bourgeois, C. Desrochers, C. Jeppson, R. McIntyre ( ex officio) P. Miller, P. Nichelson, C. Rawitch, R. Ruggiero

**Finance Committee:** D. Blake(chair), C. Jeppson, B. Kiddoo, R. McIntyre (ex officio)

**Remembrance Committee:** J. Clendenning( chair), other members pending.

**Membership Committee:** T. Fox ( chair), P. Russell, other members pending.

Ron McIntyre will be the ARF representative to the Faculty Senate. Tim Fox and Pat Nicholson will be ARF's representatives to ERFSA. An ad hoc committee to explore ARF affiliation with CSUN and the Foundation was established with members Dan Blake and Cynthia Rawitch.

## **Reports**

1. Treasurer: Daniel Blake reviewed his previously distributed written reports of ARF's income and expenses for September 2022 and the Treasurer's Annual Report for 2022. The largest annual expenditure was \$10,000 to support the 2022 ARF Memorial Awards. In addition, ARF donated \$1,000 to The Soraya. Our total account balances on 6/30/22 stood at \$158,512.92. The difference between the account balances between June 30, 2021 and June 30, 2022 is \$6,255.72.
2. Program Chair: Sharon Klein.
  - a. Planning for 2022-2023 Speakers series and other special ARF events continues. The April 12<sup>th</sup> Field Trip will be a visit to the Academy Museum of Motion Pictures. The Program Committee is exploring options for a post-holidays celebration event in January and the Memorial Graduate Student Project Awards Brunch in May.
  - b. The Program Committee is planning to change the time of the Speakers Series events in 2023-2024 to selected Fridays from 12:00pm -2:00 pm. This is two hours earlier than the usual time and will let participants avoid the Friday afternoon traffic.
3. Membership Chair: Timothy Fox:
  - a. Membership Trends: Membership in ARF and ERFSA has by dropped by 24% between 2013 and 2022 . Membership in ERFSA has dropped by 13% between 2017 and 2022 while membership in ARF has dropped by 7% between 2017 and 2022. Fifteen percent of emeritus faculty join ARF.

- b. To increase membership in ARF we should consider the common reasons that retired faculty join ARF: SCARF; Speaker Series ( in-person and ZOOM) ; ARF Interest Groups ( We need more interest groups). We have expanded our Speaker Series notices to four hundred active and potential ARF members.
4. Remembrance Committee: John Clendenning: The Committee continues to write remembrance articles for our newsletter, ARF Notes, and to post the deceased individual's name, department/unit, and year of death on the ARF's Website's In Memoriam Page.
5. 2021-2022 Representative to Faculty Senate: Diane Schwartz sent a written report on the Senate meeting of May 5, 2022. Diane will revise the report to clarify the material on the Resolution for AB 928. There were no recommended changes to the written report.
6. 2022-2023 Representative to Faculty Senate: Ron McIntyre: Ron gave a brief verbal report of the Faculty Senate meeting on September 22, 2022. He described the Senate discussion of the uniform transfer curriculum legislation (AB 928) from the California State legislature. Ron will provide a written report.
7. Webmaster Report: Eugene Turner: Eugene found a web format that Apple users can run. He also asked that the Board keep him informed of any changes needed in the ARF web site.
8. ERFSA Report: Tim Fox: ERFSA is giving a discount on membership fees for new ERFSA members. There was a brief discussion of the possibility of ARF participating in the Soles4Souls program.
9. Note: There were no reports from the Editor of *ARF Notes* or our Historian.

### **New Business**

There was a discussion of the need for the Hansen/ARF Scholarship Committee to get started soon. The committee has been set up with Bev Cabello as chair .

Other members include Sharon Klein, Pamela Bourgeois, and Cynthia Desrochers. The Committee has begun their work for this year.

**Old Business** None

**Adjournment**

There being no further items on the agenda, the meeting was adjourned at 12:50 p.m.

Respectfully submitted,

Diane Schwartz, Board Secretary