

**APROVED MINUTES**  
**CSUN ARF EXECUTIVE BOARD MEETING**  
**FRIDAY, OCTOBER 14, 2022**

11:15 a.m. – 1:45 p.m.

(In-person at the Orchard Conference Center and via ZOOM)

Board members present: Daniel Blake, Cynthia Desrochers, Timothy Fox, Sharon Klein, Ron McIntyre, Patricia Miller, Patrick Nicholson, Ann Perkins, Cynthia Rawitch, Karen Robinette, Eugene Turner.

Board members excused: Pam Bourgeois, John Clendenning, Catherine Jeppson, Diane Schwartz, Robert Kiddoo.

#### Monthly Business

1. Call to order: Board President Ron McIntyre welcomed the participants and called the meeting to order at 11:15. a.m.
2. Formal Adoption of the Agenda: MSP (Moved, Seconded, Passed) to adopt the agenda.
3. Approval of the Minutes of September 23, 2022 (recorded by Secretary Diane Schwartz): MSP to approve the Minutes without changes.

#### Board Member Announcements

1. Timothy Fox reported that members should soon receive their renewed CSUN parking passes. If there are any questions, please contact Mr. Campos in Parking at 818 677 2157.
2. Patricia Miller noted that ARF needs to be visible early each school year to CSUN's academic departments and colleges regarding the ARF-sponsored student awards. Board members agreed.

## Reports

1.Treasurer: Daniel Blake reported that ARF is currently receiving annual dues sent in by renewing members along with their annual donations to the ARF Memorial Award Fund so that our accounts currently show recent income receipts in excess of expenses by over \$7,500 for the last month. Our current expenses mainly include the cost of printing and postage for the membership materials that we sent out and similar expenses for recent newsletters. Our monthly meeting expenses have also increased since last year given the “demise” of the Orange Grove Bistro and our relocation to the modestly more expensive Orchard Conference Center (OCC), located the South Annex Building near the Bookstore Building. The OCC has nice, flexible facilities and the ability to simultaneously host in-person speaker events along with remote member participation (we call it a hybrid format of ZOOM) which we are currently working on perfecting.

Dan noted that the current surplus of income over expenses will soon moderate and then reverse as our annual dues payment and donation receipts trail off this month and next while our expenses continue. Also, in the Spring we will have the major expense of our Annual Merit Awards for outstanding graduate student projects (usually four awards at \$2,500 each) for which we are currently collecting the donations to finance.

2.Program Chair: Sharon Klein reported on today’s Presentation (2:00 p.m. in the OCC). Bill Griffeth, retired CNBC news anchor and author, will be speaking about Genealogy, a subject about which he has written several books. Sharon has arranged that the program again be transmitted via ZOOM for those who cannot attend in person. Books by Griffeth will be available for purchase and the author’s signature in ARF’s meeting room in the OCC.

Sharon noted that for the upcoming November 04 Presentation Dr. Amir Hussain will not be able to present. Amir -- an Islamic Studies expert and former CSUN professor, now Chair of Theology at Loyola Marymount and President-Elect of the American Academy of Religion -- has a bevy of administrative duties at LMU for that day. He will visit ARF in the future.

In the meantime, for November 04 we will host Robert Rawitch, former LA Times writer and an Editor of the Valley and Ventura editions of the Times. Bob also served as a Lecturer in Journalism at CSUN. He will speak and take questions about recent trends in Journalism.

For future presentations Sharon has many ideas, including one proposed by Dan Blake: the new world for college and university librarians.

Sharon announced that Board members Pat Miller and Cathy Jeppson have acquired transportation – courtesy of LA Council Member John Lee -- for ARF's April field trip to the Academy Museum of Motion Pictures.

Planning for other events (March with the Soraya, and the annual Awards Brunch in May, as well as our June Picnic) continues. For our January visit from the Guide Dogs of America folks (and some canines), Board member Patrick Nicholson suggested we also contact the CSUN Center on Disabilities and the NCOD; they may wish to participate.

3. Membership Chair: Tim Fox reported that a new ARF Membership Directory will be distributed in November.

Some numbers - our membership total last year, excluding those that passed, totaled 229, up from 219 from the previous year.

Membership numbers for ARF reflect membership numbers for ERFSA. ERFSA provides some historical data: from 2013 to this past year ERFSA dropped 24%, CSUN ARF dropped 24%, so our numbers are not out of line. However, there's still a problem.

Tim adjusted our outreach process a bit this year; we mailed out membership renewal information in two batches - the first batch included active members from last year, and the next batch focused on recent retirees and new Emeritus faculty. (We included recent retirees and new emeritus faculty from the past three years that failed to accept our offers of a free membership.)

We have received 119 renewals out of 189 outreach letters, plus 21 that pay dues thru ERFSA. It should be noted that many that pay through ERFSA fail to respond to our request to verify/update the contact information we have on file.

The total number of out-reach letters to recent retirees was 146 and the number of recent emeritus faculty was 44. Results of that effort are not known at this time.

4.Remembrance Chair: John Clendenning (Excused)

5.Newsletter Editor: Ann Perkins reported that the new edition of the ARF Newsletter is underway.

6.Historian: Karen Robinette is gathering information and records and is in communication with Ron McIntyre and others concerning materials to be archived.

7.Webmaster: Gene Turner is reviewing Web documents and working with Ron to make ARF's already accessible Web more accessible and bring documents up to date. In particular, references in the Bylaws to "ARF scholarships" have been changed to "**ARF Memorial Graduate Project Awards,**" and the name of the "**Phil and Shirley Hansen / Association of Retired Faculty Scholarships**" in the Michael D. Eisner College of Education has been corrected. Also, the relationship of ARF to the Hansen/ARF Scholarships has been more accurately re-described in the "Our Purpose" section of the Website.

Gene noted one issue in particular: the approval of when should the minutes of the ARF Annual (June) meeting be posted on the Website? Should we wait a year until the next Annual meeting? It was pointed out that the June minutes are “reviewed” at the September meeting of the Board but not approved until the following (June) Annual Full-Membership Meeting along with any emendations (to be accepted or not) that the September board had suggested. Should they be posted after the September review or after the June approval? To be further discussed.

8. CSUN Faculty Senate Representative: Ron McIntyre had previously distributed via email his report on the September 22 Faculty Senate Meeting. He highlighted the section of those minutes recounting CSUN Statewide Academic Senator Adam Swenson’s report on California State Assembly Bill 928 which concerns General Education Transfer Curriculum. Swenson underscored Academic Senators concerns about the Legislature dictating curriculum. Members at this ARF board meeting underscored those concerns. Assembly Bill 928 will be a large issue at the next Academic Senate Meeting.

9.ERFSA Representative: Tim Fox noted the importance of ERFSA as the statewide organization that represents and lobbies for retired CSU faculty and staff.

## Old Business

1. As part of an ongoing ARF effort, ARF President Ron McIntyre reported that next week ARF Treasurer Dan Blake and he will have an in-person meeting with Colin Donahue, CSUN Vice President/CFO for Administration and Finances, regarding the official/legal standing of ARF as part of the University. Donahue is closely familiar with ARF; he no doubt has many ideas about formalizing the relationship to promote ARF’s success with campus activities. There will be a report on this discussion at the next ARF Executive Board meeting.

## New Business

1. No new business.

Adjournment: President Ron McIntyre adjourned the meeting at 1:45 p.m.

Respectfully Submitted, Patrick Nichelson  
(Substituting for Secretary Diane Schwartz, Excused)

**Next Board Meeting: Friday November 4, 2022**

