

Minutes, ARF Executive Board

Approved: November 4, 2015

October 14, 2015

Board Members Present: Alyce Akers, Daniel Blake, Margaret Holzer, Max Lupul, Ron McIntyre, Patrick Nichelson, Nancy Owens, Karen Robinette, Phyllis Russell, Diane Schwartz, Christine Smith. Barbara Swerkes, Cindy Ventuleth

Monthly Business

1. **Call to order and adoption of agenda:** Alyce Akers
President Alyce Akers called the meeting to order at 11:10 a.m. in the Orange Grove Bistro, CSUN. **MSP** to adopt the agenda. Cindy Ventuleth, the newest member-at-large, was introduced and welcomed to the Board.
2. **Approval of minutes:** Margaret Holzer
MSP to approve the minutes. She thanked Patrick for the excellent minutes he prepared in her absence in September.
3. **Treasurer's Report:** Dan Blake
Dan gave an overview of the treasurer's report and noted that he was working with the ERFA office to consolidate the payments they make to us. He requested that he be given information (what was ordered, from whom, and, if possible, the approximate amount) whenever someone on the Board authorizes an expense. **MSP** to receive the report.
4. **President's Announcements:** Alyce Akers
 - a. Ann Perkins has requested copy for the next issue of the newsletter be sent to her via email by October 18.
 - b. Nancy Owens, Barbara Swerkes, Pat Nichelson and Alyce Akers will attend the next ERFA meeting on October 17. Nancy volunteered to write a paragraph for the newsletter.
 - c. The ARF office has been re-keyed. Following a brief discussion it was decided to request three extra keys (one to be held in the ERFA office, one for the V.P. and one for the chair of the scholarship committee.)
5. **Board Members' Announcements**
There were no announcements.

Reports of Standing Committees

1. Program Committee: Karen Robinette
 - *Annual Meeting and Picnic:* We may use Juan Oliva's home one more year, provided the re-do of the kitchen is completed. Since Roberta Mauksch is overseeing the process, we believe it will be done in time.
 - *Field Trip:* The trip in April will be to the Norton Simon Museum in Pasadena. A request for transportation has been filed. Success depends on funding. The Wilkinson center has quoted \$450 for a bus (4-5 hour day). The cost for a 6 hour day is being pursued. The committee is also investigating the possibility of working through the athletic department. (Could we rent one of their buses? Would their insurance cover our group?)
 - *Monthly Meeting Speakers:* The following people will be asked to speak at our monthly membership meetings:
 - a. Sandy Banks
 - b. Robin Abcarian

- c. Amir Hussain
- d. Elyce Wakeman

6. **Membership Committee:** Diane Schwartz

Five hundred letters have been sent out to prospective and renewing members and reminder letters and emails are also being sent. Since it is so difficult for us to get addresses of new retirees, the suggestion was made to use campus email addresses to reach these people. Jolene Koester will be sent an invitation to join ARF.

7. **Newsletter:** Ann Perkins

Ann requested via email that copy for the next newsletter be sent to her

electronically. She is currently still in Washington but will be returning to Southern California soon.

8. **Historian:** Christine Smith

There was no report.

9. **Faculty Senate:** Barbara Swerkes

Barbara gave a brief overview of the most recent Faculty Senate meeting. She has sent her notes to Alyce who will distribute them to the Board. (Note: a copy is attached to these minutes.) It was suggested that a short report be included in the newsletter with a link to the complete minutes.

Old Business

1. **ERFA Issue:** *CSU Staff membership in ERFA and ARF:* Approximately 50% of the CSU ARF-equivalents automatically include CSU staff retirees as well as retired faculty members. The Board discussion led to the following:

- a. The way we recruit members, this probably wouldn't work for us
- b. Small campuses usually are more open to staff inclusion
- c. The same is true of more isolated campuses
- d. We realize that one of the reasons for suggesting this change is that the hiring "gap" of several years ago means that there are currently fewer retirees. ERFA needs members to continue to continue its work in support of retirees.

2. **Miscellaneous:**

- a. *ARF Rental of Orange Grove Bistro AV equipment:* Dan Blake stated that ARF has the opportunity to rent the OGB AudioVisual equipment for \$100/meeting. The Board agreed to this by consensus.
- b. *Recognition of Scholarship Donors:* The Board agreed that this should be done in the printed program at the Scholarship luncheon and in the newsletter.
- c. *Phone in ERFA/ARF Office:* It was suggested that the ARF phone in the ERFA office be hooked up to voice mail. The cost will be investigated.

Adjournment: MSP that the meeting be adjourned. (12:33 p.m.)

Respectfully submitted,

Margaret Holzer, Secretary

Next Board meeting: November 4, 2015

NOTE: THIS IS FIRST WEDNESDAY OF NOVEMBER

ATTACHMENT for October 14, 2015 Minutes

FACULTY SENATE MEETING September 10, 2015

Report to ARF Executive Board – October 14, 2015

1. Faculty President Swenson began the meeting with an emotional tribute to Senate President Shane Frehlich who passed away on Sept. 4 after a long battle with Acute Myeloid Leukemia. Adam Swenson who had been Vice President of the Senate is assuming the office of the President through the academic year. A new Vice President will be elected at the next Senate meeting.
Senators took a moment of silence to remember their Faculty President and colleague.
2. Memorial Service for Shane Frehlich will be held on October 30 at 4pm in the Valley Performing Arts Center. There will be a scholarship fund established for Shane's 3 sons.
3. A major portion of the meeting was spent on an overview of parliamentary procedures and rules.
4. President's Report:
 - * President Harris also expressed her sadness regarding the passing of Shane Frehlich.
 - * Introduction of new Provost Yi Li with comment that he has been doing great work implementing enrollment and student success strategies.
 - * Fall enrollment: 41,500 students. CSUN now the largest CSU. Other large campuses have established impaction to control enrollment. It will be important to carefully evaluate and track enrollment and "manage" enrollment for next year. The objective will be to try to gradually reduce the number of students beyond the number for which the campus is funded through impaction tools. Our campus impaction rules must be established by early November.
 - * The California Community Colleges did very well in the state budget process. There is in the CCC's a major emphasis on transfer. The question now is where will there be space for all of these transfers in the CSU?!
 - * Campus 3 year goals per agreement with the Chancellor:
 - Increase retention rate of this fall's freshmen class to over 80%
 - Decrease achievement gap to 8% or less
 - Achieve a 52% six-year graduation rate
 - New tenure-track faculty hired this fall: 86!
 - * Noted the new Oasis Wellness Center that opened this fall within the Associated Students complex. The center provides nutrition counseling, meditation, massages, acupuncture, power napping sleep pods and workshops focused on wellness and managing stress for students.
 - * Founder's Day – Scheduled for Saturday, Sept. 19.
 - * Steven Stepanek (Computer Science) has been reappointed by the governor as CSU Faculty Trustee.
5. Provost's Report:
 - * Noted the challenge of our large enrollment and the necessity to reduce the number of students not funded by the state (about 11% of the current student population). Over the next three years we will need to reduce the total number of students.
 - * New tenure-track faculty hires to be authorized for next year: 34. The new Provost identified the hiring of faculty as one of his important priorities.
 - * Faculty Diversity: 50% of the new tenure-track hires this fall are from traditionally under-represented groups. We must help these faculty progress through the faculty ranks.
 - * Student Success: Identified as the number one priority for Academic Affairs. This includes retention, graduation and closing achievement gaps. Faculty participation in achieving these goals is critical to success.
 - * Research and scholarly work:
 - Involvement of students in research helps faculty and engages students
 - Need focus on funded research – "diversifying revenues is extremely important".

Due to lack of time there were no additional reports or business.

Submitted by: Barbara Swerkes