

Board Members Present: Daniel Blake, Bonita Campbell, Margaret Holzer, Joyce Linden, Max Lupul, Ron McIntyre, Pat Murray, Ann Perkins, Karen Robinette, Phyllis Russell, Diane Schwartz

Monthly Business

1. **Call to order and adoption of agenda:** Karen Robinette
President Karen Robinette called the meeting to order at 11:18 a.m. in the Orange Grove Bistro, CSUN. **MSP** to approve the agenda.
2. **Approval of minutes:** Margaret Holzer
The minutes were distributed. **MSP** to approve the minutes.
3. **Treasurer's Report:** Heidemarie Lundblad
Heidemarie had distributed the report via email. **MSP** to receive the report. After extensive discussion, it was decided to seek clarification about our financial relationship with the Orange Grove Bistro. Karen will invite the persons involved at the Bistro and their supervisor in the Foundation office to our next meeting.
4. **President's Announcements:** Karen Robinette
Karen announced that the spring meeting of ERFA will be on April 25 at CSULB. CSUN has three delegate spaces: So far, Nancy Owens and Karen Robinette are planning to represent CSUN. Patrick Nichelson will be invited to be the third delegate.
5. **Board Members' Announcements**
Joyce Linden announced that Darynn Dean, the jazz vocalist at our January banquet, will be performing at the Spotlight Awards at Disney Concert Hall on March 31st. Joyce will announce this at today's meeting and via email to ARF members. Ticket information will be included.

Reports of Standing Committees

6. **Program Committee:** Joyce Linden.
 - *Field Trip – April 1, 2015:* After some discussion, the consensus was the bus will leave from CSUN at 9 a.m. (The Science Museum opens at 10 a.m.) This will give participants maximum opportunity to visit both the Space Shuttle and the Dead Sea Scrolls exhibits and to have lunch prior to the bus departure (~2-2:30 p.m.) for the return to CSUN. Arrangements for a free bus are contingent on the council member's end of the year budget. Joyce will send out an email announcement to determine the number of bus riders.
 - *May Memorial Scholarship Luncheon:* Details will be presented at the April Board meeting.
 - *June Picnic and Annual Meeting:* Preliminary plans include
 - a. Roberta Mauksch is the liaison with Juan Oliva. She has taken responsibility to have the hazard tapes in place before the event begins. She will order the wine and beer.

- b. The gardener will be alerted to stop watering the area a few days before the picnic.
- c. Other details for set-up, food, paper goods, clean-up, *etc.* will be completed at the April and May Board meetings.

7. **Membership Committee:** Ron McIntyre

Ron reported 2 new members. This brings the membership to a total of 266. A Board member suggested that meeting announcements include reminder: “You are welcome to bring a guest to the monthly meetings.” The Board concurred.

8. **Newsletter:** Ann Perkins

Ann announced that the deadline for the next issue is April 15th.

- Some of the articles planned for the issue:
 - a. Reports on the February and March general meetings.
 - b. Report on the field trip
 - c. Announcement of the May Scholarship Luncheon and the Picnic and Annual Meeting in June.
- Announcement of the retirement of the Provost, Harry Hellenbrand, who will return to the English faculty.

9. **Historian:** Christine Smith

No report. Chris was absent.

Old Business

1. **Hansen ARF/College of Education Scholarship Committee:**

The committee is currently discussing revisions to the application process. One of the items under consideration is the value/weight given to the applicant’s GPA.

2. **Revised ARF brochure:** Ron McIntyre

Jean O’Sullivan is developing a brochure from the information given to her. Ron and Karen will consult with her.

3. **ARF Memorial Scholarship Committee:** Pat Murray

The committee will meet today over lunch.

New Business

1. **Revision of the ARF Constitution and By-Laws:** Ron McIntyre

Committee members: Alyce Akers, Daniel Blake, Larry Caretto, Ron McIntyre, Patrick Nicholson and Rich Ruggiero. Diane Schwartz and Max Lupul served as senior advisors.

After the discussion in the February Board meeting about whether any changes in the ARF Constitution would require a report to the State to preserve our non-profit tax-exempt status, Pat Nicholson found that a report would be required only if ARF were organized under “Articles of Incorporation.” Ron discovered that ARF is organized under “Articles of Association” and so no report is required. Changes in the Constitution will not affect our tax-exempt status.

The committee’s recommendations for revision the Constitution are attached.

MSP that the committee's recommendations be accepted and submitted to the membership for approval at the Annual Meeting.

The committee has not completed work on the By-Laws. However, it recommends that, in the meantime, the Membership Committee established under the current By-Laws be activated. There should be two members in addition to the Membership Chair, with one of them responsible for maintaining the database.

Adjournment: **MSP** that the meeting be adjourned. (12:43 p.m.)

Respectfully submitted,
Margaret Holzer, Secretary

Next Board meeting: April 8, 2015
Orange Grove Bistro, CSUN