**Minutes for College of Humanities**

**Academic Council**

**Monday, November 14, 2016**

**~Approved~**

# In attendance:

Xochitl Alvizo, Amanda Baugh, Tim Black, Brian Burkhart, Douglas Carranza, Brian Castronovo, Ranita Chatterjee, Chris Higgs, Stephanie Kim, Greg Knotts, Sheena Malhotra Robin Muller, Adrian Perez-Boluda, Rosa Rivera-Furumoto, Ana Sanchez-Munoz, Beth Say, Enchao Shi, Eunai Shrake, Jackie Stallcup, Rick Talbott, Jennifer Thompson, and Teresa Williams-Leon.

**1. Call to Order and Introductions**

2:05 p.m.

**2. Approval of minutes**

 Minutes approved with Xochitl Alvizo abstaining.

**3. Dean Say update**

Dean Say will be attending a meeting with Provost Yi and President Harrison this afternoon to discuss the outcome of the election and how we can help and support our students and how we can advise our faculty to respond to students. How can we make sure our students are safe? The outcome of this meeting with the Provost and President is to have a plan in place for worst circumstances.

 Be mindful of your students and their feelings and let them know they have a safe place to discuss what they are feeling. Students, staff, and faculty can visit the Dream Center to talk about what is happening.

**4. Student Research and Creative Works Symposium**

Hedy Carpenter and Elizabeth Sussman presenting – Elizabeth Sussman will be sending out the flyer with all pertinent information soon. On Friday April 7th from 8:30am to 4:30/5:00pm the Student Research and Creative Works Symposium will take place. Applications will be accepted between December 1, 2016 and February 3, 2017 and must include a 150-word abstract. The symposium will consist of 180 posters during the morning and afternoon sessions with 130 oral presentations (3 minutes and 10 minutes). Please encourage your students to apply; we would like diversity across the disciplines from both undergrads and grads.

 Let Hedy and/or Elizabeth know who is teaching your capstone classes so they can reach out to faculty to inform their students. Dr. Scott Plunkett is assisting students with posters if any of your students would like to contact him.

 Statewide competition (different entity than the campus symposium) in May is being held at the San Luis Obispo campus. Submission are due by February 3, 2017 with only 10 spots available. An email will be sent out to the Deans to distribute to the college with more information.

 If you have any questions or comments, please feel free to contact Hedy or Elizabeth directly.

**5. Assessment**

Step it up! The department liaisons will be meeting close to the end of the semester to look at how Chicana/o Studies has incorporated assessment into their curriculum. CHS is looking at pre and post testing with their stretch writing courses and using it as a sample entry point with CHS 497 capstone as the exit point.

 Assessment needs to be the business of the whole department; it needs to become a culture of the department instead of just being the responsibility of the department liaison.

 The 5-year report for WASC is being prepared and the better we do now the less WASC will tell us to do later.

**6. COH Accelerated Promotion Policy**

Policy proposal for the college as the college has no written policy and the Provost informed the Deans that he would like to see the colleges have their own policies. Departments look at your department standards and programs look at department standards closest to your program.

**7. Faculty Senate Nominations**

Nominations for Faculty Senate replacement. The meetings are on Thursdays at 2:00pm

* Mutombo Nkulu-N’Sengha (RS)
* Linda Alvarez (CAS)
* Mauro Carassai (LRS)

**8. Curriculum reviews**

The following curriculum was approved with no changes:

* Program Modification: ENGL Minor in Writing and Rhetoric
* Course Modification: MCLL, CHIN 101, Elementary Mandarin Chinese I
* Course Modification: MCLL, CHIN 102, Elementary Mandarin Chinese II
* Course Modification: MCLL, FREN 101, Elementary French I
* Course Modification: MCLL, FREN 102, Elementary French II
* Course Modification: MCLL, HEBR 101, Elementary Hebrew 101
* Course Modification: MCLL, HEBR 102, Elementary Hebrew II
* Course Modification: MCLL, ITAL 101, Elementary Italian 101
* Course Modification: MCLL, ITAL 102, Elementary Italian 102
* Course Modification: MCLL, JAPN 101, Elementary Japanese I
* Course Modification: MCLL, JAPN 102, Elementary Japanese II
* Course Modification: MCLL, SPAN 101, Elementary Spanish I
* Course Modification: MCLL SPAN 102, Elementary Spanish II
* Course Modification: MCLL, KOR 101, Elementary Korean 101
* Course Modification: MCLL, KOR 102, Elementary Korean 102

The following curriculum was approved with noted clarifications

* New Course: RS 255, American Political Institutions and Religion
* New course number (RS 255 is already in use)
* New Course: LING 405, Language and Social Interaction
	+ - Change implementation date to Spring 2018
* New Course: LING 495A-Z, Selected Topics in Linguistics
	+ - Justify early implementation date of Fall 2017
* New Course: LING 506, Foundational Concepts of Phonetics and Phonology
	+ - Justify early implementation date of Fall 2017
		- #7 change to: May be taken for credit for a total of 1 times, for a maximum of 3 units.
		- #10 500 level courses not offered as General Elective courses, Jackie will look into this.\*

\*Julie Hunter from UGS has informed us that for undergraduates, any 100-500 level course that is not used as part of the student's GE or major requirements would be considered a general elective; it is not necessary to check the box for this to happen. However, in general, undergraduate students should not use 500 level classes as electives.

* New Course: LING 595A-Z, Selected Topics in Linguistics/TESL
	+ - Implementation date of Spring 2018 or justify early implementation.
* New Course: LING 698D, Graduate Project
	+ - Justify early implementation date of Fall 2017
* Program Modification: LING MA in Linguistics
	+ - Justify early implementation date of Fall 2017
* Program Modification: TESL MA in TESL
	+ - Justify early implementation date of Fall 2017

**9. EPC update**

* PM GWS – add line you need to take 40 upper division units to graduate.
* PM B.A. in SPAN will go up for review at EPC in Spring 18.

**10. GSC update**

All Humanities curriculum up for review at GSC passed.

**11. Announcements**

No Announcements

**12. Adjournment**

 3:35 pm