**Minutes for College of Humanities**

**Academic Council**

**Monday, March 13, 2017**

**~Approved~**

# In attendance:

Amanda Baugh, Kent Baxter, Tim Black, Brian Burkhart, Brian Castronovo, Beatriz Cortez, Gabriel Gutiérrez, Greg Knotts, Sheena Malhotra, Breny Mendoza, Robin Muller, Jody Myers, Adrián Pérez-Boluda, Ana Sánchez-Muñoz, Enchao Shi, Eunai Shrake, Jackie Stallcup, Rick Talbott, Jennifer Thompson, Colleen Tripp, Teresa Williams-León, and Joseph Wiltberger.

**Guests:**

Janet Oh, Institutional Research

Sabrina Rife, Institutional Research

Scott Kleinman, Center for Digital Humanities

**1. Call to Order and Introductions**

2:05 p.m.

**2. Approval of minutes**

 Minutes approved.

**3. Faculty Nominations to run for the following:**

* Faculty Senate (Tenure/Tenure Track AND Lecturer faculty)
	+ Clem Lai (AAS), Tineke Scholten (LING), Linda Alvarez (CAS), Celia Simonds (CAS), Sara Hansen (PHIL)
* Academic Technology Committee
	+ Teresa Williams-Leon (AAS), Stephanie Kim (LING), Kristina Meshelski (PHIL)
* Personnel Planning and Review Committee (must be tenured faculty)
	+ Rosa Rivera Furumoto (CHS)
* Academic Grievance and Grade Appeal
	+ Edith Chen (AAS), Heidi Schumacher (GWS), David Medeiros (LING), Axel Montepeque (CAS), Enchao Shi (ENGL)
* College Sabbatical Committee
	+ Tracy Buenavista (AAS), Marta Lopez-Garza (GWS), Julie Yoo (PHIL)
* College Personnel Committee
	+ No nomination received.

Other nominations were received via email.

**4. CSUN Counts - Institutional Research**

Please let Institutional Research know if you would like to have individual department presentations within your department.

 Access for CSUN Counts is through the CSUN Portal from the Staff or Faculty tab or through CSUN.edu/counts or through the Institutional Research site.

 GI2025 targets will be published soon. Departments can now access a list of majors within their departments. Through the dashboard you can customize and download reports and save them as csv files.

 Please contact Institutional Research if you have additional questions or inquiries about the site.

**5. Curriculum reviews**

Philosophy Self-Study - Accepted

**6. Freshman Advising**

 Freshman advising is ongoing. Registration begins April 11th. The University is pushing to enroll students into the Early Start Summer session. If you or any of your faculty is interested in teaching Early Start Summer please contact Elizabeth Adams in Undergraduate Studies.

**7. Matadors Rising**

A grant is available to pay for up to 13 units of CSUN Summer Session course work for students who are in position to finish their degree by August 2017. Advisors are reviewing DPRs to determine student eligibility.

 Look out for emails from Jackie over Spring Break to open Summer courses to accommodate these students.

**8. MataCare Grants**

 The MataCare Grant exists to help students with unexpected urgent financial needs. The MataCare Grant Fund was established through generous contributions from alumni, faculty, staff, students and friends of the university who want to assist in removing unanticipated financial roadblocks to student degree completion and well-being.  The Grant is not a loan and does not need to be repaid.   For more information please visit: <http://www.csun.edu/financialaid/matacare-emergency-grant>.

 The CSUN Food Pantry is a resource for CSUN students, faculty and staff, to help alleviate food insecurity and hunger within our campus community. For more information please visit: <http://www.csun.edu/mic/csun-food-pantry>.

**9. Commencement awards**

 Send Jackie your amazing students. Please fill in the excel spreadsheet attachment from William Watkins’ email and return to his office as soon as possible. Jackie will send out an email with the list of deadline and please let Jackie know if you have any questions.

**10. Charter for Center for Digital Humanities**

Approved with the friendly amendment to take out the word “courses”.

**11. Announcements**

#  CAS Migration, Culture, and Memory - An Interdisciplinary Symposium

Monday, March 13, 4:00pm-7:00pm, Flintridge Room, USU

Tuesday, March 14, 9:00am-5:30pm, Thousand Oaks Room, USU

 Wednesday, March 15, 9:00am – 5:30pm, Grand Salon, USU

 Water Day 2017 sponsored by AIS, Institute for Sustainability, and CD&SC on March 14th from 9:30am-1:45pm in the Northridge Center, USU.

**12. Adjournment**

 3:30pm