**Minutes for College of Humanities**

**Academic Council**

**Monday, December 12, 2016**

**~Approved~**

# In attendance:

Xochitl Alvizo, Kent Baxter, Tim Black, Brian Castronovo, Ranita Chatterjee, Gabriel Gutierrez, Sarah Hansen, Chris Higgs, Greg Knotts, Sheena Malhotra, Breny Mendoza, Jody Myers, Rosa Rivera-Furumoto, Beth Say, Eunai Shrake, Jackie Stallcup, Rick Talbott, Jennifer Thompson, Nayereh Tohidi, and Teresa Williams-Leon.

**Guests:**

Stevie Ruiz, CHS

Sharon Klein, LRS

**1. Call to Order and Introductions**

2:02 p.m.

**2. Approval of minutes**

 Minutes approved.

**3. Dean Say update**

The call for the Student Research and Creative Works Symposium has gone out. Please notify your students and if you have any questions, please feel free to contact Hedy Carpenter or Elizabeth Sussman directly.

**4. COH Accelerated Promotion Policy**

Paragraph (i) and the last sentence are new additions. After Academic Council approves the policy it will go to the College Personnel Committee who will send it to PP&R where it will become the official policy for the college.

 The policy has been approved with the 1 denying (Greg Knotts) and the following addition:

* Add a sentence in (i) publication or other creative activities that are not for peer review.

 The Dean’s office will look in the Blue Book (Section 600) for the correct language concerning creative activities.

**5. Curriculum reviews**

The following curriculum was approved with no changes:

* Program Modification: GWS Minor
	+ Change the justification to clarify the difference between the NC and CM for ENGL 303.
* Course Modification: LRS 456, Science Capstone
* Program Modification: LRS, B. A. Liberal Studies, Integrated Teacher Education Program (ITEP) Freshman Option
* Program Modification: LRS, B. A. Liberal Studies, Integrated Teacher Education Program (ITEP) Junior Option

The following curriculum was approved with minor changes:

* New Course: CHS 461, Environmental Justice and Chicana/o Communities
	+ - LRS needed to consult on curriculum prior to it coming to Academic Council.
		- #17 Jackie will send Stevie the language that is needed.
* New Course: LRS, ENGL 303/L, Introduction to Grammar and Linguistics for Teachers (1/2) L
	+ - Change the justification to clarify the difference between the NC and CM for ENGL 303.
* Course Modification: LRS, ENGL 303, Introduction to Grammar and Linguistics for Teachers
	+ - Change the justification to clarify the difference between the NC and CM for ENGL 303.
* Course Modification: LRS 100/F, Liberal Studies Freshman Seminar
	+ - Fill in the matrix with pertinent information
		- #3 Change to read for Lecture: From [C][4] @ [2.0] units to [C][5] @ [1.0] units
		- #3 Change to read for Lecture: From [C][8] @ [1.0] units to [C][17] @ [1.0] units

**6. EPC Update from Wednesday, December 7**

Jackie proposed a Fall break during the week of Thanksgiving.

**7. End of Semester Reminders**

Instructors grades are due by 5:00pm on Friday, December 23. Please encourage your faculty to get their grades in on time and inform them that no one will be on campus on Friday, December 23 to assist. It is strongly suggested that faculty get their grades in on Thursday, December 22.

**8. Announcements**

 The Philosophy department has been considering housing a Center for Social Justice within the College of Humanities to engage with students and with the community. If you would like to collaborate with this idea and come up with a proposal, please contact Tim Black. Jennifer Thompson and Jewish Studies have some ideas and would like to partner up.

 Ranita will be informing departments as to who will contact them about getting syllabi, grading rubrics and assignments from their faculty who teach courses for the Liberal Studies Program. Sandra Stanley will be contact AAS and Tineke Scholten will be contacting CHS.

 Dean Say’s last day on campus for the Winter break is Thursday, December 15, 2016 and she will return on January 3, 2017.

**9. Adjournment**

 3:12pm