

Contingent Worker Job Description

Department: Corporate EH&S
Job Type: Full Time – Contingent Worker

BASIC QUALIFICATION

Must have five or more years of experience in EH&S project management or leading cross-functional teams related to program development and implementation.

TYPICAL RESPONSIBILITIES

- Develop SCE's project plan and schedule for full-scale implementation of the Site EH&S Team Process across all SCE's business units and operating locations.
- Manage cross functional impacts of the Program to maximize benefit to all Safety, Environmental and Health compliance programs.
- Make short term and long term decisions that focus on the long-range strategic success of the Site EH&S Team Process.
- Review and update SCE EH&S Programs and their implementation to allow for quick and easy integration into existing program management strategies.
- Thorough understanding of SCE's CMS implementation project, strategy and necessary integration points in order to compliment the Site EH&S Team Process.
- Develop and promote the Site EH&S Team Process to internal clients, while not being involved in the day-to-day aspects of their operations.
- Utilize high-level "project management" competencies to effectively and efficiently implement the Site EH&S Process.
- Lead and manage cross-functional groups of stake holders with diverse interests and needs.
- Provide status reports and briefings of the Program to multiple levels of management across all business units.

REQUIREMENTS/CORE COMPETENCIES

- Bachelor's Degree in environmental science, safety or a related discipline or an equivalent combination of education, training, and experience.
- Typically possesses five or more years of experience managing EH&S projects or programs.
- Demonstrated experience leading cross functional teams.
- Demonstrate experience in the application of EH&S regulations.
- Demonstrated experience leading and directing the development and implementation of corrective action plans to address audit reports and enforcement actions, this may include performing these tasks directly.
- Demonstrated experience managing resources and budget to execute programs within agreed limits.
- Demonstrated experience establishing processes to build and sustain resource efficiency.

- Must demonstrate the ability to integrate work across relevant areas, develop the business and services to enhance customer satisfaction and productivity, manage risks and safety appropriately, develop and execute business plans, manage information, and provide exceptional service to internal and external customers.
- Must demonstrate effective project planning, decision making, results delivery, and the ability to stay current with relevant technology and innovation.
- Must demonstrate strong ethics, influence, negotiation, interpersonal skills, communication, listening skills, and the ability to engage in continuous learning.
- Must be able to manage multiple tasks and responsibilities to meet deadlines.
- Proficient knowledge of MS office applications, including word, excel, and project.

PREFERENCES

- Professional certifications desired include ASP, CSP, CIH, CHMM, and or Project Management Certifications.