

# Corporate Safety at SCE

Please note that the application must be submitted by EOB 1/27/2010.

## Job Posting Title

SCE - NB60642979EA - Corporate Safety Program Manager

## Closing Date

01/27/2010

## Job Type

Full-time

## Work Location

Rosemead, CA - General Office #1

## Basic Qualifications

Must have five or more years experience in safety and health compliance activities including job walks, using safety and health data to identify health and safety trends, and performing occupational safety and health research.

## Core Competencies

- Bachelors Degree or equivalent combination of education, training, and experience in the areas of occupational safety and health or environmental science.
- Typically possesses two or more years of supervisory and program management experience providing direction and coaching to others.
- Demonstrated experience working with California OSHA or Federal OSHA occupational safety and health regulations, Injury and Illness Prevention Programs, safety policies, and issues related to worker health and safety.
- Demonstrated experience implementing safety policies and procedures across diverse different departments.
- Demonstrated experience determining safety training needs and developing and delivering safety training.
- Demonstrated experience developing presentations using PowerPoint or other tool, and delivering them to all levels of employees including management.
- Demonstrated experience conducting research, evaluations and analysis, and providing recommendations.
- Demonstrated experience working with project management tools and/or techniques in developing, managing and implementing multiple projects concurrently, including identifying, maintaining, and/or adjusting the cost, scope, and resources of projects.
- Demonstrated experience making strategic decisions regarding project scope, impact, policy development, and implementation.
- Demonstrated experience consulting with clients, including independently identifying business partners needs, developing action plans, identifying deliverables, and presenting results/recommendations.
- Demonstrated experience interfacing and collaborating with management, peers, other departments, internal business partners and external stakeholders including regulatory agencies.
- Must demonstrate a commitment to working according to the Edison Operating Priority of operating safely.

- Must demonstrate an understanding of the actions, values, and behaviors that constitute a strong safety culture.
- Demonstrated proficiency with PC applications, including Microsoft Word, Excel, Access and PowerPoint.
- Must demonstrate the ability to integrate work across relevant areas, develop the business and services to enhance business partners satisfaction and productivity, manage risks and safety appropriately, develop and execute business plans, manage information, and provide exceptional service to internal and external customers.
- Must demonstrate effective resource and project planning, decision making, results delivery, team building, and staying current with relevant technology and innovation.
- Must demonstrate strong ethics, influence and negotiation, leadership, interpersonal skills, communication, the ability to effectively manage stress and engage in continuous learning.

COMMENTS: Additional testing may be required as part of the selection process for this position. Candidates for this position must be legally authorized to work directly as employees for any employer in the United States without visa sponsorship.

#### Preferences

Certification such as an Associate Safety Professional (ASP) and/or Certified Safety Professional (CSP).

#### Typical Responsibilities

The successful candidate will provide effective leadership and management for the development and implementation of Corporate Safety's "Safety Management System" for the Operations Support and IT Business Units and Corporate Center. Typical responsibilities will include: providing daily support of business partners ranging from safety concerns to safety program implementation questions; working with Subject Matter Experts from other organizations on various subjects e.g. Fire Prevention Plan, Emergency Action Plan, Aircraft Operations, and Garage Operations; providing interpretation of Cal/OSHA regulations; supporting of Corporate Center Safety Points of Contact; sustaining an effective safety program for all of Corporate Center and ensuring that all elements of Southern California Edison's (SCE) Injury Illness Prevention Program are implemented; determining safety training needs, developing and conducting training as well as reviewing training courses provided by departments to ensure the training meets the requirements of the Corporate Safety Programs; working in the following programs: Hazardous Communication, Hazardous Energy Control, Fire Prevention Program, Emergency Action Plan, etc.; supporting various safety programs ranging from office ergonomics by facilitating training and conducting ergonomic evaluations to conducting chemical inventories at various facilities throughout SCE's territory; assisting in the development of Environmental Health and Safety (EH&S) site plans for the General Office located in Rosemead and IT's facility at the Irvine Operation Center to name a few; supporting clients with developing, implementing and conducting field inspections designed to identify potential hazards and designing and ensuring corrective actions are timely implemented; conducting field assessments to ensure Corporate Safety Programs are effectively implemented; and performing other duties and responsibilities as requested.

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Edison International is an Equal Opportunity Employer.