

NBC Universal is looking to hire a temporary Safety Officer position for 3 to 12 months at its Universal Studios Hollywood facility. The candidate will be responsible for the following duties:

- 1) Ergo Element Champion/Team Leader*
- 2) EHS Response - Respond to, investigate and follow-up on Concern Reports/Safety Hotline Calls*
- 3) Perform field inspections of contractor work, service providers and construction projects*
- 4) Assist EHS Department with completion of annual Power Audits (Regulatory Compliance Audits)*
- 5) Compliance Assurance - Conduct Audits of current inspection protocols - Fire Routes, Eyewash Stations, Hot Work Zones, Storm Drain Audits & HazWaste Locations*
- 6) Support Annual Fire Extinguisher Re-certification process*
- 7) Conduct Office ERGO Assessments & Reports*
- 8) Assist EHS Department with report writing and documentation of programs, incidents, etc. as needed.*

Requirements: degree in Occupational Health & Safety preferred but not required

2- 5 years experience

Please send your resume to Amber Baldwin at Amber.Baldwin@nbcuni.com or contact her at 818.622.8727.