



California Regional Water Quality Control Board

Los Angeles Region



Linda S. Adams
Agency Secretary

320 W. 4th Street, Suite 200, Los Angeles, California 90013
Phone (213) 576-6600 FAX (213) 576-6640 - Internet Address: <http://www.waterboards.ca.gov/losangeles>

Arnold Schwarzenegger
Governor

STUDENT VACANCY ANNOUNCEMENT

STUDENT ASSISTANT: Storm Water Compliance & Enforcement Section

LOCATION: Los Angeles Region, 320 W. 4th Street, Suite 200, Los Angeles, CA 90013

Duties:

Provide assistance with:

- Data entry
- Filing
- Coordination of public file reviews
- Application process
- Review of non-filer cases
- Inspection
- Photocopying

Desirable Qualifications:

- Working knowledge of database use (e.g. Word, EXCEL, ACCESS).
- Responsible, prompt and able to manage time
- Effective communication skills
- Works well with others
- Willing to move file boxes

Pay scale: \$9.90 - \$14.15 per hour (dependent on degree objective and units completed)

Filing Deadline: Open until filled.

Send resume to: Sean Lee
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Fax: 213-576-5777
e-mail: slee@waterboards.ca.gov

California Environmental Protection Agency



Our mission is to preserve and enhance the quality of California's water resources for the benefit of present and future generations.