

USDA Forest Service

Safety and Occupational Health Specialist, GS-0018-07/09/11

NOTES:

This is a permanent, full-time position located in Region 4, Sawtooth National Forest, Engineering Staff in Twin Falls, ID.

Please read the announcement thoroughly and follow all instructions to receive proper consideration. If you are unable to apply on-line or have questions about the meaning of items in the vacancy announcement, please contact ASC HCM Staffing at 1-877-372-7248. If you are having program problems (i.e., getting into the application, saving items, etc.) please follow these instructions--click the technical support button (bottom right hand corner of the main menu page) and see if your question/problem scenario is there; if so, click on that item to see what it tells you. If you don't see your specific situation stated there, click on the email support button and send ADS an email. They will get back to you in a reasonably short amount of time.

For questions related to the duties of the position, please contact Sarah Lau at 208-737-3213. This position is being advertised concurrently with DEMO announcement ADS09-R4-STNF-7500DP-(MG).

DUTIES: *(The duties described reflect the full performance level of this position)*

Reviews current literature, research, or professional studies to determine methods and techniques for safety program planning and implementation. Designs program requirements to accommodate USDA FS priorities or emphasis and meet current recognized standards for the program.

Participates in on-site inspections of worksites to identify and evaluate conditions that may be hazardous to workers' safety and health.

Provides technical assistance, consultation, and guidance to personnel and organizations on safety programs and projects.

Provides guidance, motivation, technical advice, leadership, information, and assistance on financial support.

Coordinates, shares, and disseminates safety program and/or implementation information to appropriate program participants, project officers, etc.

ANNOUNCEMENT

NUMBER:

ADS09-R4-
STNF-
7500G-(MG)

APPLICATION

DEADLINE:

12/21/2009

JOB LOCATION:

TWIN
FALLS, ID

WORK

SCHEDULE:

Full Time

SALARY RANGE:

\$38,117.00-
\$73,329.00

OPEN DATE: 11/18/2009

TIME LIMIT:

Permanent -
No time limit

WHO MAY**APPLY:**

Status eligibles - This announcement is open to current or former status Federal employees and veterans eligible for consideration under the Veterans Employment Opportunities Act (VEOA).

Also, disabled veterans with a 30% or more disability; veterans eligible under the Veterans Recruitment Appointment (VRA) up through GS-11; persons with Disabilities; and former Peace Corps and Vista volunteers may be considered under special hiring authorities. The applicant must furnish the required proof or certification of eligibility if selected.

**NUMBER OF
VACANCIES:**

1

**PROMOTION
POTENTIAL:**

11

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Researches and prepares studies and reports on policy issues or problems related to the facility or the USDA FS occupational health and safety program.

KNOWLEDGE, SKILLS, AND ABILITIES: *(The KSAs below may not apply at all grades)*

Ability to communicate effectively other than in writing.

Ability to communicate in writing.

Skill in interpreting and applying guidelines, policies, and procedures applicable to safety and occupational health.

Ability to perform safety program management and oversight functions.

Knowledge of safety and occupational health principles, methods, and techniques.

Ability to develop and disseminate program information.

Ability to apply analytical methods and techniques.

MINIMUM FEDERAL QUALIFICATION REQUIREMENTS:

Grade 07: Qualifying experience for the GS-7 level includes one year of specialized experience at least equivalent to GS-5,

which is in or directly related to safety and occupational health, and which has equipped the applicant with the particular

knowledge, skills, and abilities to successfully perform the duties of the position. Examples of qualifying specialized

experience include: (1) Recommending safety and occupational health policy to higher levels of management. (2) Applying

safety and occupational health laws, regulations, principles, theories, practices, and procedures to advise on or resolve

technical matters dealing with occupational safety and health requirements. (3) Inspecting or surveying workplaces,

processes, products, or other systems for compliance with established safety and occupational health policies or standards and

to identify potential new hazards. (4) Work in occupational fields such as industrial hygienist, safety engineer, fire prevention

engineer, health physicist, and occupational health nurse.

SUBSTITUTION OF EDUCATION FOR EXPERIENCE: The experience requirement may be met by successful completion

of one full academic year of graduate level education, with major study in safety, occupational health, or industrial hygiene, or any field that included or was supplemented by at least 24 semester/36 quarter hours of study from among the following (or closely related) disciplines: safety, occupational health, industrial hygiene, occupational medicine, toxicology, public health, mathematics, physics, chemistry, biological sciences, engineering, and industrial psychology, OR successfully meeting the requirements of the Superior Academic Achievement provisions.

COMBINATION OF EDUCATION AND EXPERIENCE: Equivalent combinations of successfully completed education

and experience may be used to meet the experience requirements.

Grade 09: Qualifying experience for the GS-9 level includes one year of specialized experience at least equivalent to the GS-

7, which is in or directly related to safety and occupational health, and which has equipped the applicant with the particular

knowledge, skills, and abilities to successfully perform the duties of the position. Examples of qualifying specialized

experience include: (1) Recommending safety and occupational health policy to higher levels of management. (2) Applying

safety and occupational health laws, regulations, principles, theories, practices, and procedures to advise on or resolve

technical matters dealing with occupational safety and health requirements. (3) Inspecting or surveying workplaces,

processes, products, or other systems for compliance with established safety and occupational health policies or standards and

to identify potential new hazards. (4) Work in occupational fields such as industrial hygienist, safety engineer, fire prevention

engineer, health physicist, and occupational health nurse.

SUBSTITUTION OF EDUCATION FOR EXPERIENCE: The experience requirement for the GS-9 level may be met by

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two (2) full academic years of graduate level education, or completion of all requirements for a master's or equivalent

graduate degree, with major study in safety, occupational health, or industrial hygiene, or any field that included or was

supplemented by at least 24 semester/36 quarter hours of study from among the following (or closely related) disciplines:

safety, occupational health, industrial hygiene, occupational medicine, toxicology, public health, mathematics, physics,

chemistry, biological sciences, engineering, and industrial psychology.

COMBINATION OF EDUCATION AND EXPERIENCE: Equivalent combinations of successfully completed education

and experience may be used to meet the experience requirements.

Grade 11: Qualifying experience for the GS-11 level includes one year of specialized experience at least equivalent to GS-9,

which is in or directly related to safety and occupational health, and which has equipped the applicant with the particular

knowledge, skills, and abilities to successfully perform the duties of the position. Examples of qualifying specialized

experience include: (1) Recommending safety and occupational health policy to higher levels of management. (2) Applying

safety and occupational health laws, regulations, principles, theories, practices, and procedures to advise on or resolve technical matters dealing with occupational safety and health requirements. (3) Inspecting or surveying workplaces, processes, products, or other systems for compliance with established safety and occupational health policies or standards and to identify potential new hazards. (4) Work in occupational fields such as industrial hygienist, safety engineer, fire prevention engineer, health physicist, and occupational health nurse.

SUBSTITUTION OF EDUCATION FOR EXPERIENCE: Experience requirements at the GS-11 level may be met by three

(3) full academic years of graduate level education, or the successful completion of a Ph.D. or equivalent doctoral degree, with major study in safety, occupational health, or industrial hygiene, or any field that included or was supplemented by at least 24 semester/36 quarter hours of study from among the following (or closely related) disciplines: safety, occupational health, industrial hygiene, occupational medicine, toxicology, public health, mathematics, physics, chemistry, biological sciences, engineering, and industrial psychology.

COMBINATION OF EDUCATION AND EXPERIENCE: Equivalent combinations of successfully completed education and experience may be used to meet the experience requirements.

ADDITIONAL INFORMATION ABOUT THE SPECIALIZED EXPERIENCE REQUIREMENTS FOR THIS POSITION

Specialized experience should be documented in the Work History section of the online application. Applicants are encouraged to provide a narrative in the Work History section that describes the duties performed relative to the specialized experience defined for this position. Show percentage of time performing these duties if work performed involved mixed duties, i.e., where only a portion of your work experience would be creditable for this position. Specialized experience for this position is defined as one or more of the following:

GS-7

-Assisted in the development or implementation of programs to reduce the frequency, severity, and cost of accidents and occupational illnesses.

-Researched various publications to extract, summarize, and compile information required for the activities of a safety program and entered safety-related data into an automated tracking system.

GS-9

- Reviewed inspection reports for technical violations and tracked the organization's enforcement responses to ensure that timely and appropriate enforcement actions were taken.

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- Conducted safety meetings to give or reinforce training in safe work methods and standard accident prevention techniques

such as use of protective clothing, defensive driving, or handling of hazardous materials.

- Investigated accidents and reviewed accident reports for such items as specific causes and the nature of injuries or damage to property.

GS-11

- Designed, implemented, and/or evaluated well-precedented safety/health programs or policies, such as developing program plans for a small safety project or implementing a limited program with well-established safety activities.

- Performed on-site workplace safety inspections such as conducting initial and annual fire protection and/or safety inspections or assisting with workplace inspections to locate or prevent hazards.

- Assisted in preparing and/or revising well-precedented safety instructions and guides pertaining to contractor and/or facility employees regarding such safety issues as equipment use and safety policy decisions.

OTHER SIGNIFICANT FACTS:

Please check Job Posting Information, Summary, for the area of consideration (i.e., Who May Apply), and time limit information.

Bargaining Unit Status: Eligible.

BASIS OF RATING: You will be rated based on your qualifications for this position as evidenced by the education,

experience, and training you recorded in the work experience or resume relative to this position which show the degree to

which you possess the knowledge, skills, and abilities listed on this vacancy announcement.

To receive consideration for this position, you must meet all qualification requirements within 30 days of the closing date of

the announcement or within 30 days of the generating a referral list from an Open Continuous Announcement. Applicants are

strongly encouraged to ensure the work history portion thoroughly documents the duties, responsibilities, and

accomplishments that are directly related to this position in order to verify specialized experience.

If selection is made at a lower grade level, promotion to the target grade will be non-competitive upon completion of training,

performance, and specialized experience requirements.

To ensure that you receive consideration, the scannable application package must be postmarked on or before the closing date

stated in the announcement and must be received at the correct address within 7 days.

Applications submitted in postage-paid Government envelopes will not be accepted.

Applications received become the property of the USDA Forest Service and will not be returned.

The United States Department of Agriculture (USDA) prohibits discrimination in all of its programs and activities on the

basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status,

religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is

derived from any public assistance program. (Not all prohibited bases apply to all programs.)

Persons with disabilities who

require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact

USDA's Target Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA Director,

Office of Civil Rights, 1400 Independence Avenue, S.W., Washington DC 20250-9410 or call (800) 795-3272 (voice) or

(202) 720-6382 (TDD). USDA IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

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REASONABLE ACCOMMODATION: The USDA Forest Service provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please contact the point of contact listed on the vacancy announcement. The decision on granting reasonable accommodation will be made on a case-by-case basis.

Relocation expenses are authorized.

DIRECT DEPOSIT: All Federal employees are required to have Federal salary payments made by direct deposit to a financial institution of their choosing.

This position is being advertised under both merit promotion (internal) and demonstration project (external) procedures under separate announcements. Applicants who wish to be considered under both procedures must apply to each announcement and follow the specific instructions applicable to each method.

Veterans: Under the Veterans Employment Opportunities Act of 1998 as amended by Section 511 of the Veterans

Millennium Health Care Act (Public Law 106-117), veterans who are preference eligibles or who have been separated from the armed forces after substantially completing 3 years of continuous service performed under honorable conditions may apply and will be considered for this position under merit promotion procedures.

Applicants covered by the United States Department of Agriculture (USDA) Career Transition Assistant Program (CTAP) or Intergovernmental Career Transition Program (ICTAP) may apply and will be given priority consideration if determined to be well-qualified. Well-qualified is defined as meeting the qualification standards, selective factors, quality ranking factors, and physical qualifications under the Agency's specific selection process.

HOW TO APPLY: In order to determine if you meet the eligibility and qualification requirements for this position, please submit the following information:

1. Experience/Employment Information:

a. Apply On-Line at www.avuedigitalservices.com/usfs/applicant.html. This online application process allows applicants to submit employment information that can be printed for personal use and saved and/or edited on the website for future use.

The application process contains all the data elements that are required for resumes submitted for federal employment and may be submitted electronically. OR

b. Apply by Scannable Questionnaire: This Questionnaire requires completion of a scannable form. You must request the instructions and form and submit the scannable application form and supporting documentation by mail. Locations and their codes will be listed in the application package A facsimile of the scannable form cannot be accepted.

2. Eligibility Information: The following documents are required with your application to verify eligibility and basic qualifications. If you are unable to attach these documents into your application, you may fax them to 253-573-9869. To

ensure consideration, you must include your name on all documents.

a. DD-214/SF-15 to verify eligibility for VRA or VEOA appointments.

b. Transcripts (official or unofficial) from accredited institutions if education is used to meet basic qualifications requirements. You may be required to provide official transcripts if selected.

c. Applicants not currently employed with the Forest Service must submit an SF-50 Notification of Personnel Action or equivalent document to verify current or former federal employment status.

d. Applicants requesting priority placement consideration under the Career Transition Assistance Program (CTAP) or

Interagency Career Transition Assistance Program (ICTAP) must provide the Notice of Expected Separation or other proof document.

3. The following documents are optional but encouraged:

a. Resume.

b. Performance appraisal information for current Federal employees.

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TO REQUEST A SCANNABLE FORM: Please refer to the contact name and phone number listed in this vacancy announcement.

The position requires that the incumbent must possess and maintain a valid state driver's license.

Contact Information:

ASC STAFFING

877-372-7248

fsjobs@fs.fed.us