

USDA Forest Service

Safety and Occupational Health Specialist, GS-0018-09/11

NOTES:

This is a permanent, full-time position located in Region 4, Sawtooth National Forest, Engineering Staff in Twin Falls, ID.

Relocation expenses are not authorized.

Please read the announcement thoroughly and follow all instructions to receive proper consideration. If you are unable to apply on-line or have questions about the meaning of items in the vacancy announcement, please contact ASC HCM Staffing at 1-877-372-7248. If you are having program problems (i.e., getting into the application, saving items, etc.) please follow these instructions--click the technical support button (bottom right hand corner of the main menu page) and see if your question/problem scenario is there; if so, click on that item to see what it tells you. If you don't see your specific situation stated there, click on the email support button and send ADS an email. They will get back to you in a reasonably short amount of time.

This position is being advertised concurrently with government announcement ADS09-R4-STNF-7500G-(MG).

For questions related to the duties of the position, please contact Sarah Lau at 208-737-3213. The USDA Forest Service has legislative authority to recruit and fill Permanent (Career/Career-Conditional), Temporary, and Term Appointments under the USDA Demonstration Project. Under this authority, any U.S. citizen may apply.

DUTIES:*(The duties described reflect the full performance level of this position)*

Reviews current literature, research, or professional studies to determine methods and techniques for safety program planning and implementation. Designs program requirements to accommodate USDA FS priorities or emphasis and meet current recognized standards for the program.

Participates in on-site inspections of worksites to identify and evaluate conditions that may be hazardous to workers' safety and health.

Provides technical assistance, consultation, and guidance to personnel and organizations on safety programs and projects.

Provides guidance, motivation, technical advice, leadership, information, and assistance on financial support.

Coordinates, shares, and disseminates safety program and/or implementation information to appropriate program participants, project officers, etc.

Researches and prepares studies and reports on policy issues or problems related to the facility or the USDA FS occupational health and safety program.

MINIMUM FEDERAL QUALIFICATION REQUIREMENTS:

Grade 09: Qualifying experience for the GS-9 level includes one year of specialized experience at least equivalent to the **GSANNOUNCEMENT**

NUMBER: ADS09-R4-STNF-7500DP-(MG) **APPLICATION DEADLINE:** 12/21/2009

JOB LOCATION: TWIN FALLS, ID **WORK SCHEDULE:** Full Time

SALARY RANGE: \$46,625.00-\$56,411.00 **OPEN DATE:** 12/07/2009

TIME LIMIT: Permanent - No time limit **WHO MAY APPLY:** US citizens

NUMBER OF VACANCIES: 1 **PROMOTION POTENTIAL:** 11

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7, which is in or directly related to safety and occupational health, and which has equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of the position. Examples of qualifying specialized experience include: (1) Recommending safety and occupational health policy to higher levels of management. (2) Applying safety and occupational health laws, regulations, principles, theories, practices, and procedures to advise on or resolve technical matters dealing with occupational safety and health requirements. (3) Inspecting or surveying workplaces, processes, products, or other systems for compliance with established safety and occupational health policies or standards and to identify potential new hazards. (4) Work in occupational fields such as industrial hygienist, safety engineer, fire prevention engineer, health physicist, and occupational health nurse.

SUBSTITUTION OF EDUCATION FOR EXPERIENCE: The experience requirement for the GS-9 level may be met by two (2) full academic years of graduate level education, or completion of all requirements for a master's or equivalent graduate degree, with major study in safety, occupational health, or industrial hygiene, or any field that included or was supplemented by at least 24 semester/36 quarter hours of study from among the following (or closely related) disciplines: safety, occupational health, industrial hygiene, occupational medicine, toxicology, public health, mathematics, physics, chemistry, biological sciences, engineering, and industrial psychology.

COMBINATION OF EDUCATION AND EXPERIENCE: Equivalent combinations of successfully completed education and experience may be used to meet the experience requirements.

Grade 11: Qualifying experience for the GS-11 level includes one year of specialized experience at least equivalent to GS-9, which is in or directly related to safety and occupational health, and which has equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of the position. Examples of qualifying specialized experience include: (1) Recommending safety and occupational health policy to higher levels of management. (2) Applying safety and occupational health laws, regulations, principles, theories, practices, and procedures to advise on or resolve technical matters dealing with occupational safety and health requirements. (3) Inspecting or surveying workplaces, processes, products, or other systems for compliance with established safety and occupational health policies or standards and to identify potential new hazards. (4) Work in occupational fields such as industrial hygienist, safety engineer, fire prevention engineer, health physicist, and occupational health nurse.

SUBSTITUTION OF EDUCATION FOR EXPERIENCE: Experience requirements at the GS-11 level may be met by three (3) full academic years of graduate level education, or the successful completion of a Ph.D. or equivalent doctoral degree, with major study in safety, occupational health, or industrial hygiene, or any field that included or was supplemented by at

least 24 semester/36 quarter hours of study from among the following (or closely related) disciplines: safety, occupational health, industrial hygiene, occupational medicine, toxicology, public health, mathematics, physics, chemistry, biological sciences, engineering, and industrial psychology.

COMBINATION OF EDUCATION AND EXPERIENCE: Equivalent combinations of successfully completed education and experience may be used to meet the experience requirements.

ADDITIONAL INFORMATION ABOUT THE SPECIALIZED EXPERIENCE REQUIREMENTS FOR THIS POSITION

Specialized experience should be documented in the Work History section of the online application. Applicants are encouraged to provide a narrative in the Work History section that describes the duties performed relative to the specialized experience defined for this position. Show percentage of time performing these duties if work performed involved mixed duties, i.e., where only a portion of your work experience would be creditable for this position. Specialized experience for this position is defined as one or more of the following:

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- Reviewed inspection reports for technical violations and tracked the organization's enforcement responses to ensure that timely and appropriate enforcement actions were taken.
- Conducted safety meetings to give or reinforce training in safe work methods and standard accident prevention techniques such as use of protective clothing, defensive driving, or handling of hazardous materials.
- Investigated accidents and reviewed accident reports for such items as specific causes and the nature of injuries or damage to property.

GS-11

- Designed, implemented, and/or evaluated well-precedented safety/health programs or policies, such as developing program plans for a small safety project or implementing a limited program with well-established safety activities.
- Performed on-site workplace safety inspections such as conducting initial and annual fire protection and/or safety inspections or assisting with workplace inspections to locate or prevent hazards.
- Assisted in preparing and/or revising well-precedented safety instructions and guides pertaining to contractor and/or facility employees regarding such safety issues as equipment use and safety policy decisions.

OTHER SIGNIFICANT FACTS:

Please check Job Posting Information, Summary, for the area of consideration (i.e., Who May Apply), and time limit information.

Bargaining Unit Status: Eligible.

BASIS OF RATING: The category rating procedure is used to rank and select eligible candidates. Under category rating, applicants who meet basic minimum qualification requirements established for the position and whose job related competencies have been assessed are ranked by being placed in one of the following categories: Quality, Well Qualified, and

Eligible. Candidates placed in the Quality category will be assessed based on Education, High Ability, or Experience. Well Qualified candidates are those who clearly exceed the minimum qualification requirements but do not necessarily meet the criteria for the Quality category. Candidates in the eligible category meet basic minimum qualification requirements but do not meet the criteria for the Well Qualified category. Preference eligibles are listed ahead of non-preference eligibles within each category. Drug testing is a requirement for certain positions. See "Other Significant Facts" portion of this announcement for information specific to position being filled.

To receive consideration for this position, you must meet all qualification requirements as of the closing date of the announcement or on the date a referral list is generated. Applicants are strongly encouraged to ensure the work history portion thoroughly documents the duties, responsibilities, and accomplishments that are directly related to this position in order to verify specialized experience.

If selection is made at a lower grade level, promotion to the target grade will be non-competitive upon completion of training, performance, and specialized experience requirements.

To ensure that you receive consideration, the scannable application package must be postmarked on or before the closing date stated in the announcement and must be received at the correct address within 7 days.

Applications submitted in postage-paid Government envelopes will not be accepted.

Applications received become the property of the USDA Forest Service and will not be returned.

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The United States Department of Agriculture (USDA) prohibits discrimination in all of its programs and activities on the

basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is

derived from any public assistance program. (Not all prohibited bases apply to all programs.)

Persons with disabilities who

require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact

USDA's Target Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA Director,

Office of Civil Rights, 1400 Independence Avenue, S.W., Washington DC 20250-9410 or call (800) 795-3272 (voice) or

(202) 720-6382 (TDD). USDA IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

REASONABLE ACCOMMODATION: The USDA Forest Service provides reasonable accommodations to applicants with

disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please contact the

point of contact listed on the vacancy announcement. The decision on granting reasonable accommodation will be made on a

case-by-case basis.

BENEFITS: A variety of health insurance plans; retirement system with investment options; paid holiday; paid sick and

annual (vacation) leave; life insurance; incentive systems; subsidized transportation, flexible work schedule, training and

development opportunities, family/worklife program, etc.

Transfer of Station/Relocation expenses will not be paid.

As a condition of employment, all male applicants born after December 31, 1959, must have registered for the selective service. If selected for this position, the applicant must sign a statement certifying his registration, or the applicant must

demonstrate exempt status under the Selective Service Law.

DIRECT DEPOSIT: All Federal employees are required to have Federal salary payments made by direct deposit to a financial institution of their choosing.

This position is being advertised under both merit promotion (internal) and demonstration project (external) procedures under

separate announcements. Applicants who wish to be considered under both procedures must apply to each announcement and

follow the specific instructions applicable to each method.

Applicants must be U.S. citizens or nationals.

VETERANS' PREFERENCE: Generally, preference is granted to veterans who entered the military service prior to October

14, 1976; or served on active duty during the period from August 2, 1990, through January 2, 1992, and who are otherwise

eligible; or who served on active duty during the period beginning September 11, 2001, and ending on the last day of

Operation Iraqi Freedom; or who have served in a military action for which they received a Campaign Badge or

Expeditionary Medal. This includes the Armed Forces Expeditionary Medal (AFEM) awarded to those who participated in

Operation Joint Endeavor or Operation Joint Guard. Also, you may be entitled to veterans' preference if you are a disabled

veteran; you have received a Purple Heart; you are the spouse or mother of a disabled veteran; or you are the widow,

widower, or mother of a deceased veteran. Applicants will be required to provide proof prior to appointment to validate their

claim for preference. More detailed information is available on the Main Menu screen under the selection entitled, "Veteran

Information."

Completion of a probationary or trial period may be required, depending on the type of appointment. During this time period,

employee's conduct and performance will be monitored in order to determine if employee will be retained.

HOW TO APPLY: In order to determine if you meet the eligibility and qualification requirements for this position, please

submit the following information:

1. Experience/Employment Information:

a. Apply On-Line at www.avuedigitalservices.com/usfs/applicant.html. This online application process allows applicants to submit employment information that can be printed for personal use and saved and/or edited on the website for future use.

The application process contains all the data elements that are required for resumes submitted for federal employment and may be submitted electronically. OR

b. Apply by Scannable Questionnaire: This Questionnaire requires completion of a scannable form. You must request the

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instructions and form and submit the scannable application form and supporting documentation by mail. Locations and their codes will be listed in the application package. A facsimile of the scannable form cannot be accepted.

2. Eligibility Information: The following documents must be electronically attached to your application to verify your eligibility and basic qualifications. Failure to provide this documentation may result in disqualification.

a. DD-214/SF-15 to verify veterans' preference claim and/or eligibility for VRA appointments. Applicants claiming preference based on service performed after October 14, 1976, must specify on the application the Campaign Badge upon which they are basing their claim. Veterans who fail to submit the supporting documentation with their application will not be granted veterans preference. If you are not able to attach the forms to your application, you may fax to 253-573-9869, please include name on all documents.

b. Transcripts (official or unofficial) are required if education is used to meet basic qualifications requirements or meet education criteria in the quality category. Transcripts should be attached to the Avue profile or faxed to 253-573-9869; please include name on all documents.

3. CURRENT FEDERAL EMPLOYEES: Notice of Expected Separation, performance appraisal information for current

Federal employees or other proof documents are required if requesting priority placement consideration under the Career

Transition Assistance Program (CTAP) or Interagency Career Transition Assistance Program (ICTAP). CTAP and ICTAP

candidates must be well qualified. Submit SF-50 Notification of Personnel Action or equivalent document to verify current or

former federal employment status should also be submitted.

TO REQUEST A SCANNABLE FORM: Please refer to the contact name and phone number listed in this vacancy announcement.

The position requires that the incumbent must possess and maintain a valid state driver's license.

Contact Information:

ASC STAFFING

877-372-7248

fsjobs@fs.fed.us