

THE UNIVERSITY CORPORATION

2013 PAYROLL CALENDAR (second half of year)

<u>Pay Period</u>	<u>Timesheet Due</u>		<u>Pay Day</u>	
Jul 1 - Jul 15	Tuesday	Jul 16	Friday	Jul 19
Jul 16 - Jul 31	Thursday	Aug 1	Tuesday	Aug 6
Aug 1 - Aug 15	Friday	Aug 16	Wednesday	Aug 21
Aug 16 - Aug 31	Tuesday	Sep 3	Friday	Sep 6
Sep 1 - Sep 15	Monday	Sep 16	Thursday	Sep 19
Sep 16 - Sep 30	Tuesday	Oct 1	Friday	Oct 4
Oct 1 - Oct 15	Wednesday	Oct 16	Monday	Oct 21
Oct 16 - Oct 31	Friday	Nov 1	Wednesday	Nov 6
Nov 1 - Nov 15	Monday	Nov 18	Thursday	Nov 21
Nov 16 - Nov 30	Monday	Dec 2	Thursday	Dec 5
Dec 1 - Dec 15	Monday	Dec 16	Thursday	Dec 19
Dec 16 - Dec 31	Thursday	Jan 2	Tuesday	Jan 7

Timesheets must be turned in no later than 10:00 a.m. on the due date shown.

University Corporation paychecks are disbursed at the reception desk of the University Corporation offices, located on the 3rd floor of the Sierra Center, after 2:00 p.m. on the pay dates indicated above and any day after between 8:00 a.m. and 5:00 p.m.

A picture ID must be presented when picking up checks.