

California State University, Northridge  
Office of Student Development and International Programs  
**Application for Permit to Solicit Funds or Conduct Sale**

Requesting Organization: \_\_\_\_\_

Person Responsible for Activity: \_\_\_\_\_

Name

Position in Organization

Street Address

City

Zip

Phone

Date(s) for Solicitation: \_\_\_\_\_

\*\*\*List no more than 5 \*\*\*

Purpose of Solicitation/Sale: \_\_\_\_\_

Description of Solicitation/Sale:  Non-Perishable Food \_\_\_\_\_

(Cookies, donuts, breads, muffins, cakes without custard or whipped cream icing or filling)

Perishable Food \_\_\_\_\_

(Potentially hazardous foods may support the rapid growth of bacteria capable of causing food poisoning. Examples include but are not limited to whipped cream, custard filled or iced cakes; poultry, pork or beef products; potato, macaroni, fish or chicken salads; and meat, poultry or fish sauces.)

Other Products/Ware/Services \_\_\_\_\_

(Must be owned outright by sponsoring club/organization.)

Location where food will be prepared: \_\_\_\_\_  
(Hazardous foods may not be prepared at home)

If purchased, name and address of supplier: \_\_\_\_\_

How will perishable foods be stored during transit: \_\_\_\_\_

How will perishable foods be stored during service: \_\_\_\_\_

It is understood that the person signing this application will be responsible for the accounting, safekeeping, and disbursement of funds collected. I certify that there will be no personal pecuniary gain by myself, any individual members of my group, or any individual outside of my group as a result of this solicitation.

Those persons soliciting/selling will not use music, radios, voice amplification, harassment, or in any way disturb classes or interfere with the operation of the University. It is further agreed that my organization will comply with any specific rules governing food /non-food sales or service per respective guidelines.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ENVIRONMENTAL HEALTH & SAFETY:**

(Advanced approval from EH&S is required for all potentially hazardous foods)

Additional Comments: \_\_\_\_\_

EH&S Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by SD&IP: \_\_\_\_\_ Date: \_\_\_\_\_

**White:** SD&IP

**Pink:** Requestor