

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE  
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING February 19, 2014

APPROVED BY COMMITTEE March 5, 2014

Sub. to Exec. Comm. \_\_\_\_\_

Approved by Exec. Comm. \_\_\_\_\_

Sub. to Acad. Senate \_\_\_\_\_

Approved by Acad. Senate \_\_\_\_\_

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: John Adams, Deborah Cours, Katherine Dabbour, James Decker, Sheila Grant, Shane Frehlich, Michael Kabo, Magnhild Lien, Carrie Rothstein-Fisch, Judy Schmidt-Levy, James Solomon

Member Absent: Julia Heinen, Louis Rubino

Guest: None

Staff: William Whiting, Executive Secretary, Iliana Carvajal

1. Approval of Minutes from February 5, 2014

The Committee reviewed the minutes of February 5, 2014. The Committee acted on the following motion:

**MSP:** That the minutes of the meeting of February 5, 2014 be approved:

Passed 9-0-1.

2. Announcements

Grant announced an upcoming forum in March discussing issues related to civility in academia. Further information to come.

3. **Executive Session:** Update on Search for Dean of the Mike Curb College of Arts, Media, and Communication (Cours)

Cours updated the Committee on the progress of the search for the Dean of AMC.

4. **Executive Session:** Update on Search for Associate Vice President for Student Access and Support Services (Frehlich)

Frehlich had no progress to report.

5. Update on e-PIF Subcommittee (Dabbour)

Dabbour reported on the results of the survey sent out to faculty. A total of 333 survey responses were received. Dabbour reported that 86.7% answered "yes" to investigating an ePIF option.

6. Update from Subcommittee on Emeritus Status for Lecturers

The subcommittee (Schmidt-Levy, Heinen, and Whiting) reported its plans to meet with the Council of Chairs, the Senate Executive Committee, and CFA to collect comments regarding awarding Emeritus status to Lecturers.

7. Updates on Inquiries from Departments

Grant discussed an inquiry from the MCLL department regarding if they should submit separate of Section 600 and Section 700 personnel procedures for approval by PP&R. The Committee decided to allow liaisons to work with their respective departments pending future discussion of the issue by PP&R.

8. Discussion of “Peer-Reviewed” Publishing Venues (Adams)

Adams postponed the discussion to the next PP&R meeting.

9. Report from Subcommittees Reviewing Department and College Personnel Procedures

A. The Subcommittee reviewing the Department of Nursing personnel procedures discussed the proposed procedures with the Committee. Following discussion, the procedures were referred back to the Department for further review.

B. The Subcommittee reviewing the Department of English personnel procedures discussed the proposed procedures with the Committee. Following discussion, the procedures were referred back to the Department for further review.

C. The Subcommittee reviewing the Department of Modern and Classical Languages and Literatures personnel procedures discussed the proposed procedures with the Committee. The Committee suggested revisions to the procedures that will be communicated to the Department Personnel Committee. After discussion, the Committee acted on the following motion:

**MSP:** That the proposed personnel procedures of the Department of Modern and Classical Languages and Literatures be approved pending revisions and the receipt of a clean electronic copy.

Passed unanimously.

D. The Subcommittee reviewing the Marketing Department personnel procedures discussed the proposed procedures with the Committee. The Committee suggested revisions to the procedures that will be communicated to the Department Personnel Committee. After discussion, the Committee acted on the following motion:

**MSP:** That the proposed personnel procedures of the Department of Marketing be approved pending revisions and the receipt of a clean electronic copy.

Passed unanimously.

10. Other Business

None.

11. Adjournment

The next meeting of the Committee is scheduled for 1:15 p.m. on March 5, 2014 in University Hall 277. The meeting was adjourned at 3:50 p.m.