



Department of Finance, Real Estate and Insurance

TIMELINE AND POLICIES

B.S. in FINANCE and B.S.B.A. in INSURANCE AND FINANCIAL SERVICES

1) STUDENTS BELOW 60 UNITS

The B.S. in Finance and B.S.B.A. in Insurance and Financial Services are impacted programs, which means that admission to the major is restricted. Students seeking a major in Finance or option in Insurance and Financial Services with fewer than 60 units earned are admitted into the Pre-major (Pre-Finance or Pre-Insurance and Financial Services).

Typically during this time, students will complete their lower division GE requirements and the 27 units of lower division business core.

2) STUDENTS WITH 60-90 UNITS

Once students reach 60 units, they may declare a Finance major or Insurance and Financial Services option if they meet the minimum GPA requirement. It is not necessary to have been a “pre-major”.

GPA requirement

To declare a Finance major or Insurance and Financial Services option, students must have at least an overall 2.5 GPA (the minimum GPA to be admitted to the Finance major or Insurance and Financial Services option will increase to 2.6 in Fall 2013). GPA is measured by the *transcript* GPA and not the GPAs reported on the DPR.

How to Declare

Students with fewer than 90 units may declare a Finance major or Insurance and Financial Services option by filing a “Change of Major” form (www.csun.edu/anr/forms/chngmajor.pdf) at the College of Business and Economics Student Services Center in JH 2113. Students who transfer into CSUN with more than 90 units should immediately file a “Change of Major” form with the Finance Department office in JH 3125. Important: Students with more than 90 units should read the instructions in section (3) below.

Repeating Courses

Accounting, statistics and economics provide the core background for a finance education. Because of this, third enrollments in ACCT 220, ACCT 230, ECON 160, ECON 161, SOM 120 and MATH 103 are rarely approved for Finance and Insurance and Financial Services majors. Students who have not passed one or more of these background courses after two attempts should consult with an advisor about selecting a new major.

The gateway course for all Business majors is BUS 302/302L. To advance in the program you must pass both courses. Since Finance and Insurance and Financial Services are impacted majors, third enrollments in these courses are rarely approved. If you are a declared (pre-) Finance major or (pre-) Insurance and Financial Services option and have received a "NC" in BUS 302L twice, you should consult with an advisor about selecting a new major.

FIN 303 is the foundation course for Finance Department majors (including Real Estate). Most advanced Finance courses require a grade of "C" or better in FIN 303 (*a grade of C- does not satisfy this requirement*). Third enrollments in FIN 303 for Finance department majors are rarely approved. If you have not earned a "C" or better in this course after two enrollments, you will need to select another major.

Double majors

The College of Business and Economics requires double majors to have a minimum (transcript) GPA of 3.0 or greater and complete both majors in 140 units. These requirements are strictly enforced and include individuals who transfer to CSUN with excessive units. Students who would exceed the unit requirement may consider a Finance minor instead (if the existing major and new minor can be completed within 140 units).

Double majors in Accountancy and Finance should refer to the Finance Department instructions on how to handle electives.

3) STUDENTS WITH GREATER THAN 90 UNITS

By the time students have 90 units, they should have declared a Finance major or an Insurance and Financial Services option.

Generally, once students have reached 90 units they are expected to commit to a specific major. To improve time-to-graduation, students are discouraged from completing part of one Business major and then switching to another.

Because of this, students are not allowed to add the Finance major after 90 units, with two specific exceptions:

- a) Students who are currently majoring in an impacted major (Accountancy), meet the GPA requirement and can graduate faster in Finance.
- b) Other majors who meet the following conditions:
 - You must file no later than the semester after taking FIN 303 for the first time.
 - You must have a "C" or better in FIN 303 and "CR" in BUS 302L.
 - You must be able to graduate within the same amount of time as your current major.
 - You must meet the GPA requirement.

Pre-Finance and Pre-Insurance and Financial Services students who have greater than 90 units but are not eligible to declare the Finance major or Insurance and Financial Services option must select another major.

Students who have completed Finance elective(s) may wish to consider a major in Real Estate, Business Law or Liberal Studies, as these programs allow the use of Finance course(s) as elective(s). Note: 400-level FIN courses in the Real Estate option require a “C” or better in FIN 303.

4) ONE YEAR FROM GRADUATION

Students should apply for graduation one year before their expected graduation date. The Admissions and Records website (www.csun.edu/anr/grad) has the application deadlines. Students applying after the deadline have to pay a late fee. Students who do not apply for graduation until their last semester will miss out on the registration advantages of being a “Graduating Senior”.

To file for graduation, complete the “Application for Bachelor’s Degree and Diploma” (www.csun.edu/anr/forms/applba.pdf) and submit the form along with a current MAP and a class schedule.

Upon successful completion of all the degree requirements by the declared graduation date, a diploma will automatically be sent to the student.

5) COMMENCEMENT

Commencement (the graduation ceremony) is performed once per year in May. Students who graduate in Fall or Spring of that academic year or have filed for graduation for the Summer may participate in commencement for that year. The Admission and Records website has information on what needs to be filed to participate in commencement.