Excerpt from Syllabus

• The transcript should be a complete word for word transcription. Number each counselor comment (except such words as I see, Yes, MMMn, etc. should be placed in parentheses within the body of the subject's comments and not numbered.)

• Do not put subject's name on the transcript but do label both the tape and the transcript with your name and have the tape rewound and ready to hear. If the tape is not clearly audible it is not acceptable. If you have a poor tape or mechanical problems reschedule the interview for another day and preferably with another client. It is to your advantage to have a clear tape and a good interview.

• Try to be yourself, be relaxed, friendly without being conversational. Listen, pick up leads, reflect feelings and content in your own words. Show empathy and acceptance without agreement. Be an active listener but do not give advice, reassurance or interpretations. Let the subject lead and do not press for a solution although solutions may be considered.

Organization

Introduction

Pseudo Client: Psedonym (or real name if given permission to use)

Ethnicity: e.g., African American, Asian American, Armenian American, European American, etc.

Gender: Male or Female

Age: e.g., 21 years old

Education: junior-level college student, graduating senior, master’s-level graduate student, etc.

Presenting Problem: Relationship discord with significant other

Other Pertinent Background: Psychosocial Stressors (e.g., lost job, relative seriously ill, etc.)

Critique

Your critique of your performance in the helping interview is the bulk of this assignment. Can you identify your strengths and weaknesses, including areas needing improvement? Your self-critique should address itself to both positive and negative features of the interview and may include taking notice of missed leads and suggested alternative responses. You may give a short introduction to the interview with any comments you believe pertinent, such as your relationship with the client, gestures used during the interview, your own reactions to the subject.