

FIND IT ONLINE @ CSUN

Just about everything you need to know to register in classes each term is available online, as featured below and in the "Top 10 Registration Tips" on the reverse side. "Find It Online" is available in PDF at www.csun.edu/anr/forms

Academics

- Academic Advising Centers (Undergraduates) – <http://blogs.csun.edu/ugs/academic-advisement>
- Academic Advisors (Graduate Students) – www.csun.edu/grip/graduatestudies/programs.html
- Degree Planning Guides – Preview your path to a bachelor's degree at www.csun.edu/anr/plans
- Academic Programs – www.csun.edu/academic
- MAP/DPR – Check your degree progress and map classes for future terms with these tools. Learn more at www.csun.edu/anr/degreeprogress
- Testing Center – www.csun.edu/testing
- Undergraduate Studies – <http://blogs.csun.edu/ugs>

Class Search

- With your CSUN User ID and Password, log into the **myNorthridge Portal** at www.csun.edu and select the **Academics** tab. In the **Academics Quick Links** box, click **Search for Classes**.
- Everybody can view the CSUN Schedule of Classes at www.csun.edu/class-search. No login is required.

Financial Aid and Scholarships

www.csun.edu/finaid

Money Matters

<http://www-admn.csun.edu/ucs>

Visit the University Cash Services website for information on:

- How to Pay Your Tuition and Other Fees
- Installment Payment Plan
- Payment Schedule/Deadlines
- Photo ID Cards (online purchase available)
- Refund Policy and sign up for eRefund

myNorthridge Portal @ www.csun.edu

- View and manage your academic, financial and personal information in one self-service stop. Includes access to the **SOLAR Student Center** to update your personal contact information.

Purchase Your Parking Permit

Purchase automobile parking online – no lines or credit card service fee! Log into **myNorthridge** and choose **Financial Matters** (tab) > **Purchase Parking Permit**

Parking Fees and Information –

<http://www-admn.csun.edu/parking>

Registration Guide

Use the Registration Guide at www.csun.edu/anr/soc for:

- Academic Policies for Enrollment
- Enrollment Preparation and Requirements
- Late Add and Drop Classes
- Legal Notices, Your Right to Know
- myNorthridge and SOLAR How To Guides
- Registration Instructions and FAQ
- Semester Calendars

Want to enroll in summer or winter term classes? See **The Tseng College** at <http://tsengcollege.csun.edu/>

Additional Resources

- Community Engagement – www.csun.edu/csl
- Counseling Center – www.csun.edu/counseling
- Disability Resources and Educational Services – www.csun.edu/dres
- Educational Opportunity Program – www.csun.edu/eop
- Freshman Year Experience – www.csun.edu/fye
- How to Guides for Students – myNorthridge, SOLAR www.csun.edu/anr/soc/guides
- Information Technology (IT) Help Center – www.csun.edu/it/helpcenter
- Learning Resource Center (LRC) – www.csun.edu/lrc
- Moodle – www.csun.edu/at/tools/moodle.html
- National Center on Deafness (NCOD) – <http://ncod.csun.edu>
- People Finder – www.csun.edu/peoplefinder
- Student Advising Centers/EOP Satellites – www.csun.edu/eop/academicsupportservices.html
- Student Affairs – www.csun.edu/studentaffairs
- Student Forms – www.csun.edu/anr/forms
- Transferring In – www.csun.edu/afye/transfer.html

Top 10 Registration Tips

- ☐ **Activate your CSUN User ID and Password.** Set up your CSUN account to log into myNorthridge and the SOLAR Student Center to enroll in classes, pay tuition and other fees, view personal checklists and alerts, and update your contact information. For account activation instructions, see www.csun.edu/it/services/useridandpass.html.

Check your CSUN email regularly for important notices about your enrollment and other student affairs. All students receive a CSUN Gmail account when they apply for admission.
- ☐ **Clear holds** that may block you from enrolling in classes. You must clear all registration holds before you enroll. Log into myNorthridge, locate My Checklist and review your Incomplete Tasks. For help, see www.csun.edu/anr/soc/guides/viewholds.html.
- ☐ **Review your Degree Planning Guide** at www.csun.edu/anr/plans. Use the outline of courses for your major to complete your degree program faster. Consult your academic advisor each semester as these plans offer only general guidance. If you've already completed college-level work, check your **Degree Progress Report**, too. Learn more at www.csun.edu/anr/degreeprogress/dpr.html
- ☐ **Get advised before you enroll!** Make an appointment with an academic advisor to select your classes. Contact the advisement center for the College of your major listed at <http://blogs.csun.edu/ugs/academic-advisement>. If “undecided” or “undeclared,” make an appointment with the Advising Resource Center/EOP at (818) 677-2108.
- ☐ **Plan alternative class schedules** in case your first choices are closed or cancelled. To find other sections of the same class, use Class Search, available any time. Learn more with the guide www.csun.edu/anr/soc/guides/ClassSearch.html. To download and print a schedule planning worksheet, go to www.csun.edu/anr/soc/pdf/worksheet.doc.
- ☐ **Organize your calendar.** Note your enrollment appointment start date, registration periods, first and last day of instruction, tuition and fee payment deadlines, etc. You can view semester calendars in several formats; see the Calendar Views section at www.csun.edu/anr/soc/calendar.html.
- ☐ **Check Class Notes for co-requisites** when adding classes. Write down the class and section numbers of courses you need to take concurrently (e.g., lecture + lab). Course requirements display in Class Search under Class Notes and in the course description. Learn more with the guide “Add Co-requisite Classes” at www.csun.edu/anr/soc/guides/corequisite.html.
- ☐ **Plan your enrollment within the maximum unit load.** Unit limits, which may vary by term and registration period, are published at www.csun.edu/anr/soc/academicpolicies.html#load. To exceed the limit, complete the Extra Unit Authorization form at www.csun.edu/anr/forms and request the associate dean’s signature (see instructions on form). Return the approved Extra Unit Authorization to [Admissions and Records](#), where the extra units will be added when Nonrestrictive Registration begins.
- ☐ **Manage your finances.** Check your account balance each time you adjust your schedule. To avoid disenrollment, pay before the deadlines. Log into myNorthridge and select the Financial Matters tab. Under My Financial Obligations (box), select View Account Information. For help, see the guide at www.csun.edu/anr/soc/guides/studentaccount.html. Payment due dates are also published by University Cash Services under “Fee Payment Schedule” at <http://www-admn.csun.edu/ucs>.
- ☐ **Troubleshoot registration** with these resources:
 - Registration FAQ - www.csun.edu/anr/soc/faqs.html
 - Troubleshooting Registration - www.csun.edu/anr/soc/gethelp.html